

**Living Skies Executive Minutes
September 28, 2023 via Zoom**

EXECUTIVE PRESENT	Darrell Reine (Chair), Dave Whalley, Kathleen James-Cavan, Piotr Strzelecki, Linda Gunningham, Ron Brandow, Dale Worrall, Doug Haroldson, Deborah Springer A quorum was present
REGRETS	None
STAFF PRESENT	Shannon McCarthy (Executive Minister); Julie Graham (Justice & Communications Minister); Heather Dootoff (Finance Administrator), Chantal Winslow (Executive Assistant & Recording Secretary), Tracy Murton (Pastoral Relations Minister); Lindsay Mohn (Youth and Young Adult Minister), Bev Diebert (Regional Council Admin)
CALL TO ORDER	Darrell called the meeting to order at 1:05 pm. We checked in and Darrell led us in reflection & prayer.
APPROVAL OF AGENDA	We reviewed the agenda.
APPROVAL OF MINUTES 008-2023/2024	It was agreed by consensus: That Living Skies Regional Council Executive approve the minutes of April 27, 2023, May 12, 2023, June 27, 2023 and September 14, 2023 as amended.
BUSINESS ARISING	
Terms for Affirming Committee	This is still being worked on by Darrell & Linda.
NOMINATIONS 009-2023/2024	It was agreed by consensus: That Living Skies Regional Council Executive approve the appointment of Miles Russell as the Convenor of Regional Annual Meeting Planning Committee.
FUNDING REQUESTS	
Office Admin Conference	Chantal Winslow and Brandy Emmerich are requesting financial support for their Office Admin Conference happening in Saskatoon in October 2024. This is a very worthwhile event. LS has highest participation since it is local to SK. Money is available under clusters and networks.
010-2023/2024	It was agreed by consensus:

That Living Skies Regional Council Executive approve a funding request in the amount of \$2500 to the Office Admin Conference happening October 2024.

Western Intercultural Ministry Network Conference

The WIMN is requesting \$4000 for their in person event happening in St. Albert in October 2023. The last in person event was 2019. This amount will go towards subsidizing some of the accommodations and travel for members.

NS and P2P both contributed the \$4000.

We have room in our budget under clusters and networks.

011-2023/2024

It was agreed by consensus:

That Living Skies Regional Council Executive approve a funding request in the amount of \$4000 to the Western Intercultural Ministry Network Conference in October 2023.

RAPM, ICM, SSHC & NSHC

There is a request for funding of \$25,000 to each of the 4 listed organizations for two years, for a total request of \$200,000 over 2 years.

When we shifted from presbyteries's to regional councils, the amount of money we had for grants decreased. Saskatchewan Conference gave approximately \$400,000 to outreach ministries. At the Annual Meeting there was a proposal and it was agreed that there would be an increase to our assessment that would then go to those outreach ministries. Edge was contacted to work with the ministries.

The Regional Council Executive had a conversation and decided that the additional assessment was not a sustainable source of funding. They need to try to work with the outreach ministries to seek other funding.

This got stalled when Covid hit.

Sometimes when they are removed from the United Church, they have access to different and more funding as for example, Sask lotteries.

Darrell drafted a letter that will go out along with our decision. Darrell will edit the letter based on our discussion.

012-2023/2024

It was agreed by consensus:

That Living Skies Regional Council Executive will turn down the request for extra funding from RAPM, ICM, SSH and NSHC. We commit to continue work with the ministries to find sustainable sources of funding.

Lumsden Beach Camp

Lumsden Beach Camp is requesting a \$300,000 loan at 4% for 15 years in order to help rebuild dining hall/kitchen. The building has already been knocked down. The project cost is now over \$1 million.

Camps are an Incorporated Ministry and their property decisions still have to go through our property commission. The Property Commission was not looped in to this project until too far down the road for them to say No.

Initially this project was supposed to cost around \$700,000 to \$800,000. However, due to the duration of the project, the cost of materials and everything has gone up so much that the budget needs to be increased in order to finish the project.

They have been approved to get this money from the bank but the interest would be a higher amount.

We do not have enough information to make a qualified decision.

We need to know:

1. With the extra costs, has the plan changed at all to take this into account?
2. Repayment plan. Do they have a business case/plan to show their income and how it will be used to pay back the loan.
3. Money for cost overrun? How are they going to finance that.

If we give them a loan, it may block them from accessing loan from a private lender as we would have first rights to be paid back.

Dale will write a request to LBC asking for clarification. Dale and Darrell will work together to get this out.

They should also explore what is available through the National Church.

PRC Travel Rates

Deferred to next meeting.

STAFF REPORTS

**Pastoral Relations
Minister**

Ministry personnel have received a letter regarding cost of living adjustment for 2024. It is a significant increase of 6.3%. This will make a big difference to Communities of Faith. So let's keep that in mind, especially for those that we know are on the edge as it is.

Pastoral Relations committee previously brought a proposal for a pastoral charge supervisor position. Should they move forward with that based on the knowledge that there is a 25% decrease in funding? Or should we work to figure out a different way to support that work?

Other Regional Councils are looking to Living Skies to figure this out and then they can follow their lead. This needs to be a priority conversation. Deborah and Kathleen will work with Tracy.

5 years into the new structure. Should there be an evaluation in this regional council into how the committees are structured? GC is bringing on Cheryl Ann Saddlebar Sampa (Executive Minister for Southern Ontario regions) to work with Regional Councils to look at their structures.

Lots of stuff happening. People being cared for. People are struggling.

Pastoral Charge Supervisors had some really good questions regarding the Remit. Resources are being compiled and Julie will be connecting with congregations to get that information out.

Finance

Heather Dootoff reported.

Starting with the equity statement. The first two amounts are not our funds. They are being held for ANCC and Riverbend ICM. When looking at our assets, keep in mind almost \$1 million is not ours.

Moats fund has \$279,000. This is used for green initiatives, grants and other initiatives.

\$687,000 is money from presbyteries, closure of churches, property etc. That money will go into a legacy fund and is available to be spent.

Retained earnings can be used to cover deficits.

There is money available to be allocated to different things, however, it is not endless so it needs to be spent cautiously. Used for priorities rather than first come, first serve.

Draft Budget

Year to date. \$13,000 combined surplus in governance and mission and ministry, surplus in governance and a deficit in mission and ministry.

Projecting a \$50,000 deficit this year. Projecting very conservatively.

Draft 2024 budget. There will be a 25% cut to mission and ministry. A 2% increase to cost of living for GC and Regional staff.

Heather suggested \$125,000 for Mission Support Grants. \$25,000 for Clusters and Events. \$5000 for Mission & Ministry Committee Costs.

Maintain the \$125,000 for Mission Support Grants for 2024 and give them a heads up that it will be decreasing the following year.

012-2023/2024

It was agreed by consensus that:

The Living Skies Regional Council Executive approves a Mission Support Grant budget of \$125,000 for 2024.

Honorarium policy

Next meeting

Volunteer expense policy

Next meeting

Moats

A heads up that George Thurlow and Heather met along with a rep from the College and Tom Cameron (advised on oil issues). The property committee is going to be looking at that discussion and making a recommendation. General consensus seems to be that they will want to explore interest in selling surface rights but not royalties but only if the offer improves.

YAYAC

1. We have a new YAYAC staff member, Meghan Drabble, who has taken over from Josie and she's awesome!
2. We are in the process of wrapping up the summer students' projects and will report in on that hopefully next month.
3. 3. Youth retreat planning is in process - in Melfort Nov 3-5. 4. Assessing if there are youth who would be interested in confirmation this year or if we do it every second year.

**Justice &
Communications**

Big update on remit resources to help congregational governance with the learning and discerning process. There has only been a small amount of congregations who have voted. There will be two open sessions where people can bring their questions and discussion.

The Million-person March happened two weeks ago. It is an ongoing issue. 60 people showed up with only 3 days notice. We should acknowledge that there isn't a divide between 2SLGBTQ+ and CIS gender. There is a lot of CIS gender parents who are in crisis. How do we support each other?

Executive Minister

LS archives. Had initial tour at St. Andrews. Good space but the requirements might be too much (levelling floor, etc.). Need to contract somebody? Suggestions? Need to move this forward. Maybe a project manager? Level the space, buy shelves, build shelves. Open to suggestions.

GCE met and they set budgeting principles. There is a cost-of-living adjustment. GCE has approved a 6.3% increase for ministry personnel. They have uncoupled that from the General Council/Regional Staff Salary schedule. That will be 2% for 2024.

GCE also approved the Designated lay ministry proposal. It has been reworked and going to GCE annual meeting. Eventually there will be no more designated lay ministers in our system.

8 congregations have voted on remit. Need to encourage voting. Julie is working on this.

Talking to lawyers regarding BUC. Shannon was planning to fly to BC but has been told not to attend.

Staff from across the three regions will be gathering in Saskatoon in November.

OTHER
Visiting a reserve

Dave Whalley has been speaking with Indigenous members who attend Big River. He has been approached with the proposal of the church bring their people and spend a weekend on the reserve. We do not understand how indigenous people live.

The executive felt it would be a great experience.

Dave will get more information and we will continue the discussion in the future.

Annual meeting date

There has been some deliberation regarding the dates for the annual meeting. We were considering having the meeting June 13-16 maybe? Instead of May 30-2. This would allow the moderator to attend during her flourishing events.

Theme possibilities around reconciliation and becoming an affirming region.

INTERIM EMAIL
BUSINESS

On July 24, 2023, Darrell Reine forwarded a request via email to the Executive. emailed the executive asking for their approval of the following motion:

013-2023/2024

IT WAS AGREED BY CONSENSUS

That the Living Skies Regional Council approve that LSRC provide \$5000.00 to the Ochapowace FN culture camp and that those funds come from LSRC fund.

It was passed on July 25, 2023.

On August 25, 2023, Darrell Reine forwarded a statement for the LSRC to look at and release upon approval in regards to the Education Minister's new policy regarding Education.

014-2023/2024

IT WAS AGREED BY CONSENSUS

That the Living Skies Regional Council approve the statement in response to the Education Minister's new education policy as presented.

It was passed on August 26, 2023.

NEXT MEETING

Next meeting will be November 2, 2023 from 1-4 pm.
Worship: Dale

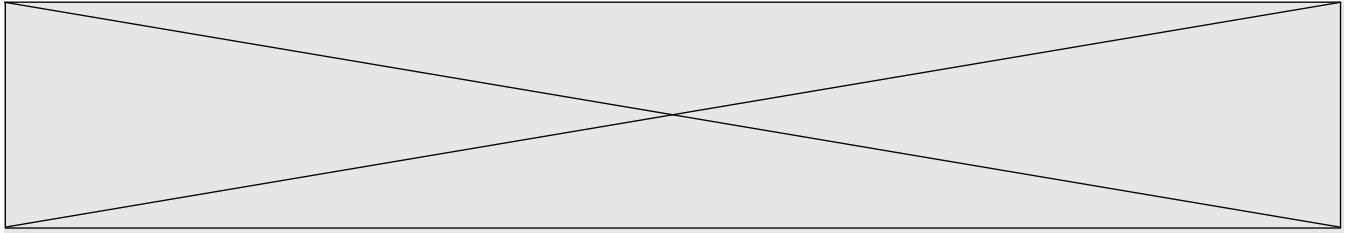
ADJOURNMENT

Adjourned at 3:55 pm



Darrell Reine, Chairperson

Shannon McCarthy, Executive Minister



Property Commission Quarterly Report

to Living Skies Regional Council Executive

April 1 to June 30, 2023

The LSRC Property Commission held three meetings in the second quarter of 2023 (April 14, May 12, June 9). This report outlines the status of our work as of the end of the quarter and also summarizes the decisions that were made in the past three months.

Congregational Properties:

We are currently working with eighteen communities of faith. As of June 30, 2023 we have two communities of faith that are planning to renovate, rent or purchase property, eleven in the process of selling property, and nine that are in the process of disbanding. In the past three months the following decisions were made:

Approval of Subdivision of Lots and Sale of Mineral Rights

- April 14, 2023 – Tompkins United Church (lot 18 to Courtney Eileen Allen & Shane Percy MacKay – owners of surface rights)
- April 14, 2023 – Tompkins United Church (lot 19 to Tyler Vincent MacKay – owner of surface rights)

Approval of Listing/Tender of Church Buildings and/or Lots

- April 14, 2023 – Strasbourg United Church (for tender)
- April 14, 2023 – Carrot River United Church listing Moose Range property (for tender)
- May 12, 2023 – Shamrock United Church
- June 9, 2023 – Minto United Church (asking price \$1,100,000)

Approval of Sale/Transfer of Church Buildings and/or Lots:

- June 9, 2023 – Shamrock United Church (to Town of Shamrock for \$1)
Note: need to request permission of The UCC for this sale.
- June 9, 2023 – Bethune United Church (to Village of Bethune for \$500)

Approval of Final Dispersal of Assets (congregation disbanding):

- June 9, 2023 – St. Thomas Wesley United Church in Saskatoon

Abandoned Properties

We are continuing our work to sell or transfer abandoned properties within the LSRC Regional Council. Some are being transferred to the village or rural municipality and others are being sold to neighbouring landowners. These are the decisions made in the last three months:

Request Approval from LSRC Trustees for Negotiation of Sale of Property

- June 9, 2023 – RM of Maple Creek (small Methodist lot)
- June 9, 2023 – Stockholm United Church

Approval of Sale/Transfer of Church Property

- April 14, 2023 – St. Andrew's United Church in Churchbridge (transfer of three lots to Cindy and Bruce Basken for \$1000) Note: this sale took place in 2010 but the title was never transferred
- April 14, 2023 – RM of Elcapo (2 small lots transferred to the RM)

Cemeteries

George Thurlow, our one-person Cemetery Committee, is continuing his work to transfer as many abandoned cemeteries as possible to the appropriate rural municipality:

Approval for Sale/Transfer of Church Property

- April 14, 2023 – Old Stone Church and Cemetery (to RM of Abernethy)
- April 14, 2023 – Wright Cemetery (to RM of Abernethy) Note: upon receipt of request from the LSRC Trustees

Request Approval from LSRC Trustees for Sale/Transfer of Church Property

- April 14, 2023 – Wright Cemetery (to RM of Abernethy)

Policies & Processes

The Property Commission has completed a final review of the sample lease agreement prepared by legal counsel. This agreement will be made available to all congregations on the LSRC website.

A Joint Moats Committee has been formed with St. Andrew's College. Jonathan Zacharias and George Thurlow will be the representatives from the Property Commission on this committee. The creation of this committee will allow the college and the regional council to work together when we receive offers for surface or mineral rights on the Moats Land.

Thanks to the members of the property commission, Bev Kostichuk, Daryl Woods, George Thurlow, Jonathan Zacharias and Shannon McCarthy for your continuing dedication to this important work.

Respectfully Submitted by
Annette Taylor
Chair, Living Skies Property Commission

	Opening Balance January 1, 2023	Receipts	Expense	Balance	Internal Transfers	Closing Balance September 26, 2023
Region General Fund	\$0.00	\$531,366.29	-\$520,066.57	\$11,299.72	\$0.00	11,299.72
Funds of Living Skies Regional Council						
1 ANCC Funds	757,518.34	21,248.26	-3250.00	775,516.60		775,516.60
2 MVUC (in trust for ICM)	133,783.66		-40,000.00	93,783.66		93,783.66
3 MVUC (social justice)	145,973.63		-9,500.00	136,473.63		136,473.63
4 IGG	96,269.29			96,269.29		96,269.29
5 Hugh and Selma McKay Fund	71,344.76			71,344.76		71,344.76
Regional Assessment Fund	116,677.86			116,677.86		116,677.86
6 Personnel Issues Resolution Fund	11,378.48		-14,417.94	-3,039.46		-3,039.46
7 Cohen Fund	22,934.01			22,934.01		22,934.01
8 Counseling Assistance Fund	6,000.00			6,000.00		6,000.00
9 Interim Ministry Fund	6,000.00			6,000.00		6,000.00
10 Review/Hearing	20,000.00			20,000.00		20,000.00
11 Property Fund	11,400.00			11,400.00		11,400.00
12 Continuing Education Fund	27,900.19		-391.43	27,508.76		27,508.76
14 Archives Fund	146,019.78	3,695.96		149,715.74		149,715.74
15 First Five Event Fund	3,732.05			3,732.05		3,732.05
16 Learning Site	10,000.00			10,000.00		10,000.00
Moats Land Fund	254,493.19	45,640.56	-831.40	299,302.35		299,302.35
LSRC Fund (SK Conf, Presbyteries and C of F) (Nov 25, 2021)	683,741.77	3,620.00		687,361.77		687,361.77
Reserve Fund	165,000.00			165,000.00		165,000.00
14 UCW Bursary Fund	7,692.75	700.00	-2000.00	6,392.75		6,392.75
Youth Ministry Fund	11,700.00			11,700.00		11,700.00
20 Faith Formation Generosity for Mission Fund	11,907.88			11,907.88		11,907.88
Totals	\$2,721,467.64 **	\$606,271.07	-\$590,457.34	\$2,737,281.37	\$0.00	\$2,737,281.37
Conexus chequing and savings	179,687.45	Capital Assets	222.76	Receipts	606,271.07	
Conexus share and Innovation CU Rewards	2,214.62	LT Investment	1,493,138.77	Less Expense	-590,457.34	
Petty Cash	132.60	Term Deposits	1,778,433.39	Income/Loss	15,813.73	
Innovation and BMO Cash	22,882.75	Rural Connect loan	25,000.00	Beginning balance	2,721,467.64	
Cash on Hand	-500.00	Solar	9,750.00	Ending balance	2,737,281.37	
Accounts Receivable and accrued interest	27,775.88	Deposit/Prepaid	498.35	Liability	35,690.69	
			<u>\$3,539,236.57</u>		<u>\$2,772,972.06</u>	
				Retained Earnings	766,264.51	
					<u>\$3,539,236.57</u>	

** year end adjustments included

2024 Draft Budget for Conversation for Living Skies

Revenue	2022 Actual	2023 Budget	31-Aug		31-Dec		2024 Budget
			2023 YTD	2023 Projected	2023 Projected	2024 Budget	
Governance and Shared Services (from assessments)	\$ 325,000	\$ 325,000	\$ 216,667	\$ 325,000	\$ 325,000	\$ 325,000	
EM And Assistant grant	\$ 88,475	\$ 67,000	\$ 44,667	\$ 67,000	\$ 67,000	\$ 67,000	
Annual Meeting Registration		\$ 30,000	\$ 25,806	\$ 25,806	\$ 25,806	\$ 30,000	
Other Income	\$ 44,226		\$ 15,032	\$ 15,032	\$ 15,032		
	\$ 457,701	\$ 422,000	\$ 302,172	\$ 432,838	\$ 432,838	\$ 422,000	
Governance: Office and Staffing Living Skies							
Office Expenses:							
Office Rent	\$ 11,862	\$ 14,000	\$ 7,822	\$ 11,733	\$ 11,733	\$ 14,000	
Supplies	\$ 3,062	\$ 4,000	\$ 1,588	\$ 4,000	\$ 4,000	\$ 4,000	
Postage and Courier	\$ 143	\$ 300	\$ 22	\$ 300	\$ 300	\$ 200	
Photocopier	\$ 622	\$ 1,000	\$ 870	\$ 1,100	\$ 1,100	\$ 1,100	
Phones (voicemail & long distance)	\$ 1,990	\$ 2,000	\$ 1,062	\$ 2,000	\$ 2,000	\$ 1,800	
Archives space	\$ 10,806	\$ 11,000	\$ 11,326	\$ 11,326	\$ 11,326	\$ 13,000	
Website	\$ 1,007	\$ 1,000	\$ 951	\$ 1,000	\$ 1,000	\$ 1,005	
Audit/Prof Fees	\$ 8,258	\$ 9,000	\$ 14,595	\$ 14,595	\$ 14,595	\$ 13,000	
discretionary fund							
Executive Minister & Program Assistant & Program staff							
Shared office costs	\$ 954	\$ 3,500	\$ 1,071	\$ 2,000	\$ 2,000	\$ 2,200	
Shared Travel	\$ 2,386	\$ 8,000	\$ 4,369	\$ 9,000	\$ 9,000	\$ 8,000	
Staffing							
Shared Governance Staff (Shannon, admin asst, Heather)	\$ 94,364	\$ 102,922	\$ 69,400	\$ 103,100	\$ 103,100	\$ 105,162	2%
Regional Governance staff (% of Tracy and Bev)	\$ 105,234	\$ 110,440	\$ 77,217	\$ 123,238	\$ 123,238	\$ 125,702	2%
All Staff Con-ed	\$ 212	\$ 3,600	\$ 200	\$ 3,240	\$ 3,240	\$ 3,600	2024 figures not available
All Staff Meeting	\$ 3,264		\$ 579	\$ 3,000	\$ 3,000	\$ 3,000	is this every year event?
Staff Travel	\$ 9,194	\$ 8,000	\$ 9,274	\$ 12,000	\$ 12,000	\$ 10,000	
Archivist (includes contract admin fee)	\$ 42,435	\$ 45,000	\$ 23,318	\$ 37,500	\$ 37,500	\$ 23,348	NS archivist in salaries as of Aug
Shared Services							
Incorporated Ministries (\$500/ministry)	\$ 3,000	\$ 3,000	\$ 2,263	\$ 3,395	\$ 3,395	\$ 3,500	
IT support	\$ 4,767	\$ 5,000	\$ 3,096	\$ 4,644	\$ 4,644	\$ 5,000	
Governance: Committee and Structure							
Annual meeting	\$ 1,229	\$ 70,000	\$ 48,545	\$ 48,545	\$ 48,545	\$ 70,000	
Governance Committee costs	\$ 2,495	\$ 24,000	\$ 2,914	\$ 10,000	\$ 10,000	\$ 10,000	seeking input
TOTAL GOVERNANCE	\$ 307,284	\$ 425,762	\$ 280,482	\$ 405,715	\$ 405,715	\$ 417,617	
Remainder of Governance Total	\$ 150,417	\$ (3,762)	\$ 21,690	\$ 27,123	\$ 27,123	\$ 4,383	
Mission and Ministry Grant	\$ 240,000	240000	\$ 204,410	\$ 240,000	\$ 240,000	\$ 180,000	
Other Income	\$ 98,142		\$ 24,784	\$ 24,784	\$ 24,784		
Mission & Ministry (Mission & Service Fund)	\$ 338,142	\$ 240,000	\$ 229,194	\$ 264,784	\$ 264,784	\$ 180,000	
Mission and Ministry Costs for Living Skies							
Staffing							
Mission & Ministry Program Staff	\$ 157,087	\$ 161,032	\$ 108,160	\$ 161,740	\$ 161,740	\$ 164,975	2%
Mission & Ministry							
Mission Support grants/Other grants/GC and IM	\$ 211,526	\$ 125,000	\$ 118,341	\$ 150,000	\$ 150,000	\$ 125,000	Need to decide this figure
Clusters & Events	\$ 20,499	\$ 20,000	\$ 9,788	\$ 20,000	\$ 20,000	\$ 25,000	seeking input
Mission & Ministry Committee Costs	\$ -	\$ 10,000	\$ 1,473	\$ 10,000	\$ 10,000	\$ 5,000	seeking input
	\$ 389,112	\$ 316,032	\$ 237,762	\$ 341,740	\$ 341,740	\$ 319,975	
Remainder of Mission & Ministry Total	\$ (50,970)	\$ (76,032)	\$ (8,568)	\$ (76,956)	\$ (76,956)	\$ (139,975)	
Combined Income/Loss	\$ 99,447	\$ (79,794)	\$ 13,122	\$ (49,833)	\$ (49,833)	\$ (135,592)	

Restricted Fund income and expenses not included

2% COL included in 2024 salaries

25% cut to Mission and Ministry grant in 2024

Intentional decision to hire youth staff, using restricted/designated funds if necessary



Honorarium Policy

Effective Date:	January 28, 2019
Last Reviewed Date:	n/a

➤ Purpose

The purpose of this policy is to provide the framework and guideline for consistent and fair treatment when providing a nominal payment to an individual who has been invited to provide a service to the Region. The **individual** must be a volunteer and have the right to turn down the offer to participate.

The term “honorarium” is often misunderstood in the Church setting that, when applied incorrectly, can result in:

- The Region being in violation of federal and provincial tax regulations that require mandatory deductions from employment income.
- The Region being in violation of the Employment Standards Act (ESA) if the services/work performed is in fact employment in nature.
- A reassessment by the Canada Revenue Agency (CRA) with the Region being required to pay the employer and employee share of taxes (i.e. Canadian Pension Plan (CPP), Employment Insurance (EI), Workers' Compensation Board of BC) plus fines and penalties.

Incorrect coding of payments can also negatively impact the individual receiving the payment as ultimately they will be responsible for paying income taxes on the amount. This can be a financial burden if this was not anticipated, especially if the amount is substantial. The individual can also be assessed fines and penalties for late payment of these taxes.

➤ Policy

The term “honorarium” is not well defined by the Canada Revenue Agency (CRA). From a CRA perspective, payments for services made to an individual are either employment income or business income. The CRA does however support the notion of small payments that are not subject to the usual tax rules. The criteria for these payments include:

- They are nominal (<\$500 in a calendar year);
- They are made to an individual for voluntary services for which fees are not legally or traditionally required;
- They are not reflective of the value of the work done; **and**
- They are made on a one-time or non-routine basis to an individual as a “thank you”.

Based on the above criteria, examples where an honorarium payment would be acceptable include:

- individual for conducting a seminar or workshop;
- guest speaker at an educational event or other similar function;
- guest speaker participating at outreach events;
- payment to a volunteer for assistance for set-up or supporting activities at special events;
- payment to a volunteer whose services are engaged on a one-time or very infrequent basis.



PACIFIC MOUNTAIN REGION

THE UNITED CHURCH OF CANADA L'ÉGLISE UNIE DU CANADA

➤ Policy (*cont.*)

As a general guideline for the amount offered in an honorarium:

- Guest speaker / lecturer: \$50 to \$100 per hour;
- Volunteer: \$15 to \$30 per hour;
- Maximum honorarium per event: \$500

An honorarium is not based on an agreed amount between the individual providing services and the Region representative seeking services. **If payment is agreed upon, this constitutes a contractual agreement and will involve invoicing, taxes, and related factors. This means that an employment or independent contractor (business) relationship exists.**

Any conflicts of interest or engagements with related parties must be disclosed to the Region in advance of any services being rendered.

➤ Scope

This policy applies to **volunteers** only who provide services to the Region. The Region will not provide honorarium to employees or contractors.

➤ Procedure

Canada Revenue Agency (CRA) regulations state that all honoraria payments are considered taxable income under the Income Tax Act of Canada and subject to a T4A slip being issued at each calendar year-end.

1. Prepare and complete one **Honorarium Payment Form** (the "Form") for each recipient;
2. Obtain signature from the recipient;
3. Submit the completed Form to the Finance team.

Honorarium requests should be submitted to Finance Department within fifteen (15) days following completion of the services provided and may not be paid if submitted after 30 days.

Generally, cheque and direct deposit payments are prepared weekly. However, it can take up to 15 business days to process an honorarium from the time it is received in Finance Department. Please be aware of this processing time when submitting and following up on your honorarium requisitions. Emergency "rush" payments should be brought to the Finance Department with proper explanation and will be processed as soon as possible.

➤ FORM

The Form referred to in this policy can be obtained by contacting the Finance Department.



PACIFIC MOUNTAIN REGION

THE UNITED CHURCH OF CANADA L'ÉGLISE UNIE DU CANADA

HONORARIUM PAYMENT FORM

This form is to be considered as an invoice for honorarium payment.

RECIPIENT LAST NAME, FIRST NAME	RECIPIENT CONTACT PHONE NUMBER
RECIPIENT SOCIAL INSURANCE NUMBER *	RECIPIENT MAILING ADDRESS
THE PURPOSE OF THE HONORARIUM OR TYPE OF SERVICE PROVIDED (i.e. type of activity, date of activity, hours of services and location where services are provided)	
HONORARIUM AMOUNT	REQUEST DATE
REQUESTED BY (name printed)	REQUESTED BY (signature)
RECIPIENT (signature)	
<p><i>* Canada Revenue Agency (CRA) requires the Region to report on a tax slip (Box 28 of a T4A) all payments for services made to an individual in a calendar year that sum to more than \$500. We are required to ask for the SIN# of these people so CRA can relate these payments to the correct individual. CRA does not distinguish between honorarium and services for hire, they consider them the same and as such the reporting is required to be tracked from the first dollar paid each calendar year and reported when the minimum reportable amount of \$500 is exceeded. While the Region understand it is not always preferable to ask a honoree for their SIN#, CRA puts the onus on the payor to conduct due diligence in asking for the information and using it in accordance with the reporting requirement.</i></p>	

To receive payment by direct deposit please complete		
BANK NAME		RECIPIENT EMAIL ADDRESS (for receiving email notification of payment)
INSTITUTION NO.	TRANSIT NO.	ACCOUNT NO.

Office Use Only	
APPROVED BY	APPROVAL DATE

TRAVEL EXPENSE REIMBURSEMENT

Effective ?

Vehicle Travel:

People travelling by private vehicle to and from a meeting will be reimbursed at the rate of **.40? .55? Something in between?** per kilometre. **Currently .40/km**

Meals:

People travelling to meetings will be reimbursed for meals en route. Costs of alcoholic beverages are not reimbursable.

Breakfast - up to **\$15 was 10**

Lunch - up to **\$20 was 15**

Dinner - up to **\$25 no change?**

Original receipts are required.

Accommodation:

People who must travel more than 250 km one-way to attend a meeting may claim for overnight accommodation, when a meeting is ending after 6:00 pm.

If accommodation is arranged for a meeting, participants must stay in the accommodation provided. If an individual chooses to stay elsewhere, s/he agrees to cover the entire cost of their own accommodation.

There is a ceiling on reimbursement for accommodation costs which is reviewed periodically by the Regional Council Executive. The ceiling for **202?** is **\$135.00** per night plus taxes. A higher rate might be reimbursed if no suitable accommodations available, with explanation. **Original receipts are required.**
Was 125 (incl tax?)

Air or Bus Fare:

People travelling by airplane or bus will be reimbursed for the actual cost of the travel

Original receipts are required.

Living Skies Regional Council
The United Church of Canada

PERSONAL EXPENSE REQUEST

Pay to: Pay be Cheque _____ or Ettransfer _____

Name: _____

Street or PO

Box #: _____

Town/Prov/Terr: _____ Postal Code: _____

Email and/or cell
phone _____

Claimant

Signature: _____

Meeting of: _____

Location: _____ Date: _____

Please attach all receipts for Conference GST Rebate

Description of Claim:	Budget #	Amount
Vehicle Travel: _____ km @ 40¢/km		
Other:		
<i>All Donations will receive a Charitable Donation Receipt # _____</i>	Total:	\$
	Donation:	\$
	Net Claim:	\$
Approved by: _____		Date: _____

SEND TO: Living Skies Regional Council
60A Athabasca Street East
Moose Jaw, SK
Livingskies@united-church.ca

**Living Skies Regional Council
Pastoral Relations Commission Motions
April 1 – June 30, 2023**

	Meeting Date	Page	Motion	Re:
#1	April 6, 2023	8	Added to the agenda as #4 under New Business was Intentional Interim Ministry exit interview, as well as #5 Regina Native Outreach Ministry. The Pastoral Relations Commission of Living Skies Regional Council <u>APPROVED the agenda as amended.</u>	Agenda: April 6/23
#2	April 6, 2023	8	The Pastoral Relations Commission of Living Skies Regional Council <u>ADOPTED the minutes of March 2, 2023 as presented.</u>	Minutes – March 2/23
#3	April 6, 2023	8	After a couple of corrections for clarification were made, the Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED the Pulpit Supply Policy as amended.</u>	Pulpit Supply Policy
#4	April 6, 2023	8	The Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED the request of Allan Gairns, for change in pastoral relationship, effective September 1, 2023, for the purposes of retirement.</u>	Change of Pastoral Relationship for Allan Gairns
#5	April 6, 2023	9	The Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED Deborah Springer as Pastoral Charge Supervisor at Eaton-Mantario Pastoral Charge (PC), Dave Whalley as Pastoral Charge Supervisor at Battleford PC and Speers PC and Marg McCallum as Pastoral Charge Supervisor at Preeceville-Sturgis PC.</u>	Pastoral Charge Supervisors:
#6	April 6, 2023	9	The Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED Beth Johnston as Liaison at Tisdale Pastoral Charge.</u>	Liaisons:
#7	April 6, 2023		No motion / misnumbered	
#8	April 6, 2023	9	The Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED Sandra Beardsall, Laura Fohse, Vicki Obedkoff, Louise Robson, George Ward, Gayle Wensley and Karen Kuzek (effective July 1, 2023) as VAMs in Living Skies Regional Council.</u>	VAM Approvals
1	May 4, 2023	10	Added to the agenda as Business Arising was #4 Saskatoon: McClure United Church Job Description and #5 Completed Record of Call or Appointment for Joan Brown/Mount Royal Emmanuel United Church. The Commission also agreed to deal with #4 under New Business before Correspondence. The Pastoral Relations Commission of Living Skies Regional Council <u>APPROVED the agenda as amended.</u>	Agenda: May 4/23
2	May 4, 2023	10	The Pastoral Relations Commission of Living Skies Regional Council <u>ADOPTED the minutes of April 6, 2023 as presented.</u>	Minutes: April 6, 2023

3	May 4, 2023	10	<p>Having received from Regina Native Outreach Ministry a request for a change in terms to the Call of Deb Anderson-Pratt, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada <u>APPROVE the CHANGE OF TERMS to the CALL of DEB ANDERSON-PRATT</u> (Ordained) to a part-time position (32 hours per week) at Regina Native Outreach Ministry, beginning May 1, 2023 with the following terms:</p> <p>* Salary: Category C-COL 3= \$61,217 prorated for 32 hours = \$48,973.60 (annual salary); <u>without manse</u>;</p> <p>* Continuing Education and Learning Resources amount: \$1,234.40 (pro-rated for 32 hours);</p> <p>5. Basic telephone expense (excluding personal long-distance calls) at \$1,500 annually;</p> <p>8. Adequate administrative assistance defined as: <i>none</i>;</p> <p>10. Regina Native Outreach Ministry agrees to provide remuneration through the Pastoral Charge Payroll Service (ADP) T546;</p> <p>Other / Additional terms: none</p> <p>Plus usual standard terms</p>	<p>Ratification of Email vote – April 20, 2023</p> <p>1 motion</p> <p>Change in terms for the call of Deb Anderson-Pratt and Regina Native Outreach Ministry</p> <p><u>APPROVED</u></p>
4.	May 4, 2023	11	<p>Having received an updated version of the job description from McClure United Church, the Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED the job description for Saskatoon: McClure United Church, pending the inclusion of the DLM category (under Required Knowledge, Skills, and Abilities).</u></p>	<p>Saskatoon: McClure United Church Job Description -</p>
5.	May 4, 2023	11	<p>Having received from Saskatoon: Mount Royal Emmanuel Pastoral Charge a request for a two (2) month extension to the current appointment, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada <u>APPROVED the EXTENSION to the APPOINTMENT of JOAN BROWN</u> (Diaconal – Retired) to a half-time position (20 hours per week) at Saskatoon: Mount Royal Emmanuel Pastoral Charge, from July 1, 2023 to August 31, 2023 using the current terms:</p> <p>* Salary: Category F-COL 3= \$66,631 plus and addition amount of \$1,075.40 = \$67,706.40 prorated for 20 hours = \$33,853.20 (annual salary); <u>without manse</u>;</p> <p>* Continuing Education and Learning Resources amount: \$771.50 prorated for two (2) months;</p> <p>5. Basic telephone expense (excluding personal long-distance calls) at \$31 per month;</p> <p>8. Adequate administrative assistance defined as: <i>none</i>;</p> <p>10. Saskatoon: Mount Royal Emmanuel Pastoral Charge agrees to provide remuneration through the Pastoral Charge Payroll Service (ADP) SARD;</p> <p>Other / Additional terms:</p> <p>Plus usual standard terms</p>	<p>Request for extension to the appointment of Joan Brown / Saskatoon: Mount Royal Emmanuel PC</p>

Pastoral Relations Commission Motions

April 1 – June 30, 2023

6.	May 4, 2023	11	The Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED the request of Cameron (Cam) Fraser, for change in pastoral relationship, effective July 28, 2023.</u>	Request for change of p r – Cam Fraser
7.	May 4, 2023	11	Having received from Regina: Knox-Met United Church, the minutes from the meeting on April 27, 2023 requesting a change of Terms for Cam Fraser, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada <u>APPROVED the CHANGE of TERMS for CAMERON (Cam) FRASER</u> at Regina: Knox-Met United Church, with those terms being: a) That the Minister's final church service be June 25, 2023; b) That the Minister's final day in the church office be June 30,2023; c) That, during the period May 1-June 30, 2023 inclusive, the Minister be authorized to dedicate up to 20 hours/week to duties associated with his new General Council (GC) role with the costs (salary and benefits) associated with same to be charged back to the GC at the end of each pay period. During this time, the Minister will continue to ensure attention to the following responsibilities at KMUC: <u>Weekly Priority #1</u> (8 hours/week): Prepare and present weekly Sunday morning services and special services (as needed); <u>Ongoing Priorities</u> (with remaining time/week): Support to the Children and Youth Coordinator and Communications Staff in preparing for the transition; Be available to provide Pastoral Care support around the preparation for congregational transition and continue to support the Pastoral Care Team with palliative care or ICU visits; Support the Board and to a lesser extent Ministries/Committees in preparing for transition as needed; d) That the Minister's pastoral relationship with KMUC conclude July 28, 2023 following the completion of his unused vacation and study leave entitlements.	Change of Terms for – Cameron (Cam) Fraser
8.	May 4, 2023	12	Having received from Four Town Pastoral Charge, a COMPLETED Record of Call or Appointment form, four 5-year financial viability forms, Four Town PC 2022 Annual Report and the minutes of the meeting held on April 16, 2023, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada <u>APPROVED the PROVISIONAL CALL of SARAH GILES</u> (Candidate) to a half-time position (20 hours per week) at Four Town Pastoral Charge , effective June 1, 2023 with the following terms: * Salary: Category A, CoL 1: \$51,223; pro-rated for 20 hours per week = \$25,616.50; <u>without manse</u> * Continuing Education and Learning Resources amount: \$771.50, 5. Basic telephone expenses (excluding personal long-distance calls): \$900; 8. Adequate administrative assistance defined as: 15 hours per week;	COMPLETED Record of Provisional Call or Appointment form for Sarah Giles / Four Town Pastoral Charge

			<p>10. Four Town Pastoral Charge agrees to provide remuneration through the Pastoral Charge Payroll Service (ADP) SBOR;</p> <p>Other / Additional terms: none</p> <p>Plus usual standard terms</p>	COMPLETED Record of Provisional Call for Sarah Giles / Four Town PC
9.	May 4, 2023	12	<p>Having received from Strasbourg Pastoral Charge, a COMPLETED Record of Call or Appointment form, the 5-year financial viability form, and the minutes from the meeting held on April 16, 2023, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada APPROVED the RENEWAL APPOINTMENT of JOHN SELLWOOD (Designated Lay Minister – Retired) to a half-time position (20 hours per week) at Strasbourg Pastoral Charge, effective from July 1, 2023 to June 30, 2025 with the following terms:</p> <p>* Salary: Category F COL 1: \$58,672; pro-rated for 20 hours per week = \$29,336.00 plus \$1,774= \$31,110; <u>without manse</u></p> <p>* Continuing Education and Learning Resources amount: prorated to \$771.50</p> <p>5. Basic telephone expenses (excluding personal long-distance calls): \$840;</p> <p>8. Adequate administrative assistance defined as: volunteer help when ever needed;</p> <p>10. Strasbourg Pastoral Charge agrees to provide remuneration through the Pastoral Charge Payroll Service (ADP) SAZJ;</p> <p>Other / Additional term: none</p> <p>Plus usual standard terms</p>	COMPLETED Record of Call or Appointment form for John Sellwood / Strasbourg Pastoral Charge
10	May 4, 2023	13	<p>Having received from Crossroads United Pastoral Charge, a COMPLETED Record of Call or Appointment form, the 5-year financial viability form and the minutes of the meeting on February 12, 2023, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada APPROVED the RENEWAL of the APPOINTMENT of ROY BORTOLOTTI (Designated Lay Minister) to a full-time position (40 hours per week) at Crossroads United Pastoral Charge, effective from July 1, 2023 to June 30, 2028 with the following terms:</p> <p>* Salary: Category C COL 2: \$56,219; <u>without manse</u>;</p> <p>* Continuing Education and Learning Resources amount: \$1,543;</p> <p>5. Basic telephone expenses (excluding personal long-distance calls): \$1,200;</p> <p>8. Adequate administrative assistance defined as: 8 hours/week;</p> <p>10. Crossroads United Pastoral Charge agrees to provide remuneration through the Pastoral Charge Payroll Service (ADP) SAPH;</p> <p>Other / Additional Terms: none</p>	COMPLETED Record of Call or Appointment form for Roy Bortolotto / Crossroads United Pastoral Charge

			Plus usual standard terms	
11.	May 4, 2023	13	<p>Having received from Turtle River Parish a COMPLETED Record of Call or Appointment form, the 5-year financial viability form, with supporting financial statements, the Position Profile and Terms and the minutes of the meeting on March 8, 2023, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada <u>APPROVED the CHANGE IN TERMS of the CALL of KUN KIM</u> (Ordained) to a half-time position (20 hours per week) at Turtle River Parish, effective July 1, 2023 with the following terms:</p> <p>* Salary: Category F COL 1: \$49,133; pro-rated for 20 hours per week = \$24,566.50, <u>plus manse</u>;</p> <p>* Continuing Education and Learning Resources amount: \$771.50;</p> <p>5. Basic telephone expenses (excluding personal long-distance calls): \$1,568.09;</p> <p>8. Adequate administrative assistance defined as: Administrative Assistant;</p> <p>10. Turtle River Parish agrees to provide remuneration through the Pastoral Charge Payroll Service (ADP) SAQP;</p> <p>Other /Additional terms: none</p> <p>Plus usual standard terms</p>	COMPLETED Record of Call or Appointment form for Kun Kim / Turtle River Parish
12.	May 4, 2023	13	<p>Having received from Watrous Young Pastoral Charge a COMPLETED Record of Call or Appointment form, and the minutes of the meeting on May 1, 2023, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada <u>APPROVED the CALL of JOAN KESSLER</u> (Ordained) to a full-time position (40 hours per week) at Watrous Young Pastoral Charge, effective August 15, 2023 with the following terms:</p> <p>* Salary: Category D: \$45,524; <u>with manse</u></p> <p>* Continuing Education and Learning Resources amount: \$1,543,</p> <p>5. Basic telephone expenses (excluding personal long-distance calls): \$600 (\$50 per month);</p> <p>8. Adequate administrative assistance defined as: paid;</p> <p>10. Watrous Young Pastoral Charge agrees to provide remuneration through the Pastoral Charge Payroll Service (ADP) SB1S;</p> <p>Other / Additional terms: none</p> <p>Plus usual standard terms</p>	COMPLETED Record of Call or Appointment form for Joan Kessler / Watrous Young Pastoral Charge
13.	May 4, 2023	14	<u>The Pastoral Relations Commission agreed to grant Deborah Ferber licence to administer the sacraments for the duration of her Supervised Ministry Education appointment at Luther Village in Saskatoon.</u>	Request to administer the Sacraments – Deborah Ferber
14.	May 4, 2023	14	The Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED Jackie Van't Voort as Pastoral Charge Supervisor at Gainsborough-Carievale Pastoral Charge and</u>	Pastoral Charge Supervisor Appointments

			<u>Jim Balfour as Pastoral Charge Supervisor at Regina: Knox-Met United Church.</u>	
15.	May 4, 2023	14	The Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED Darrell Reine as Liaison at Regina: Broadway United Church.</u>	Liaison Appointment
16	May 4, 2023	14	The Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED Helen Smith-McIntyre and Daryl Woods as Voluntary Associate Ministers in Living Skies Regional Council.</u>	VAM Approval
1	June 8, 2023	15	Two items were added under Correspondence; #5 was a request from Battleford United Church and #6 was Preeceville-Sturgis / Rev. David Mugadzi. The Pastoral Relations Commission of Living Skies Regional Council <u>APPROVED the agenda as amended.</u>	Agenda: June 8/23
2	June 8, 2023	15	In Business Arising #5, in Motion #5, the salary should have read: \$66,631 plus an additional amount of... The Pastoral Relations Commission of Living Skies Regional Council <u>ADOPTED the minutes of May 4, 2023 as corrected.</u>	Minutes: May 4, 2023
3	June 8, 2023	15	Having received from Gull Lake: Knox Pastoral Charge, a COMPLETED Record of Call or Appointment form, the 5-year financial viability form and the minutes of the meeting held on February 12, 2023, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada <u>APPROVE the RENEWAL APPOINTMENT of KENNETH (Ken) SCHRAG</u> (Ordained - Retired) to a half-time position (20 hours per week) at Gull Lake: Knox Pastoral Charge , effective from July 1, 2023 to June 30, 2025 with the following terms: * Salary: Category F CoL 1: \$60255; prorated for 20 hours per week= \$30,127.50 plus \$12,000 for a total of \$42,127.50; without manse * Continuing Education and Learning Resources amount: \$771.50 5. Basic telephone expenses (excluding personal long-distance calls): \$480; 8. Adequate administrative assistance defined as: volunteer is required; 10. Gull Lake: Knox Pastoral Charge agrees to provide remuneration through the Pastoral Charge Payroll Service (ADP) SAZQ; Other / Additional term: 5th Sundays day off Plus usual standard terms	Ratification of Email vote – May 15/17, 2023 – 1 motion: COMPLETED Record of Call or Appointment form for Kenneth Schrag / Gull Lake: Knox Pastoral Charge APPROVED
4	June 8, 2023	15	That the Pastoral Relations Commission of Living Skies Regional Council approve the revised Community of Faith	Ratification of Email poll – May 16/17, 2023 – 1

Pastoral Relations Commission Motions

April 1 – June 30, 2023

			Ministry Position description from Saskatoon: McClure United Church.	motion: APPROVED
5	June 8, 2023	15	That the Pastoral Relations Commission of Living Skies Regional Council approve the request of James (Jim) Wolff for a change in pastoral relationship for the purpose of retirement, effective June 30, 2023.	Ratification of Email vote – May 24/25, 2023 – 1 motion: APPROVED
6	June 8, 2023	16	The Pastoral Relations Commission of the Living Skies Regional Council APPROVED the Community of Faith Profile from Saskatoon: Mount Royal Emmanuel.	CoF Profile for Saskatoon: Mount Royal Emmanuel -
7	June 8, 2023	16	Having received from the South Saskatchewan Hospital Chaplaincy a COMPLETED Record of Call or Appointment form and the minutes from the meeting held on May 12, 2023, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada APPROVED the RENEWAL APPOINTMENT of LORNA KING (Designated Lay Minister - Retired) to a half-time position (20 hours per week) at South Saskatchewan Hospital Chaplaincy , effective from September 17, 2022 to June 30, 2024 with the following terms: * Salary: Category DLM Cat F, CoL 3: \$65,047; pro-rated for 20 hours per week = \$32,523.50 plus \$846= \$33,369.50; <u>without manse</u> ; * Continuing Education and Learning Resources amount: \$771.50; 5. Basic telephone expenses (excluding personal long-distance calls): paid; 8. Adequate administrative assistance defined as: none; 10. South Saskatchewan Hospital Chaplaincy agrees to provide remuneration through the Pastoral Charge Payroll Service (ADP) SAUR; Other / Additional Terms: mileage paid at \$0.41 per kilometer (or UC rate if higher), CASC Membership and Insurance paid by SSHC, Cellular telephone provided and paid for by SSHC (amount indicated above). Plus usual standard terms.	COMPLETED Record of Call or Appointment form for Lorna King / South Sask Hospital Chaplaincy
8	June 8, 2023	16	Having received from Lanigan Pastoral Charge, a COMPLETED Record of Call or Appointment form, the minutes of the meeting on May 29, 2023, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada APPROVED the APPOINTMENT of PRINCE NKHOWSE (Ordained - Admittand) to a full-time position (40 hours per week) at Lanigan Pastoral Charge , effective from August 1, 2023 to July 31, 2026 with the following terms: * Salary: Category D: \$45,524.00; <u>with manse</u> ; * Continuing Education and Learning Resources amount: \$1,543;	COMPLETED Record of Call or Appointment form for Prince Nkhowse / Lanigan Pastoral Charge

Pastoral Relations Commission Motions

April 1 – June 30, 2023

			<p>5. Basic telephone expenses (excluding personal long-distance calls): \$600;</p> <p>8. Adequate administrative assistance defined as: volunteer bulletins, power point, others as needed;</p> <p>10. Lanigan Pastoral Charge agrees to provide remuneration through the Pastoral Charge Payroll Service (ADP) SAV3;</p> <p>Other / Additional Terms: December 26 until January 2nd as an extra week of holidays. Every 5th Sunday off, insurance coverage for personal contents.</p> <p>Plus usual standard terms</p>	
9	June 8, 2023	17	<p>The Pastoral Relations Commission of the Living Skies Regional Council <u>RECEIVED from Regina: Wesley United Church the Intentional Interim Ministry Final Report, contained in their 2023 Annual Report.</u></p>	Regina: Wesley UC IIM Final Report / Living Faith story
10	June 8, 2023	17	<p>The Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED the request from Battleford United Church to dissolve the Collaborative Ministry Agreement with Speers United Church.</u></p>	Request from Battleford United Church -
11	June 8, 2023	17	<p><u>The Pastoral Relations Commission of the Living Skies Regional Council reaffirmed its APPROVAL of the appointment of David Mugadzi to Preeceville Sturgis Pastoral Charge for the dates June 1, 2023 to May 31, 2026.</u></p>	Preeceville-Sturgis PC / Rev. David Mugadzi –
12	June 8, 2023	17	<p>The Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED as Pastoral Charge Supervisors: Gayle Wensley at Asquith-Perdue PC; Jan Coffey-Olson at Coteau Hills PC; Elaine Little at Maple Creek PC; Jim Tenford at Regina: Wesley UC; Piotr Strzelecki at Rosetown PC; Jordan Cantwell at St. Paul's International PC; Beth Johnston at Tisdale PC and John Sellwood at Wolseley PC.</u></p>	Pastoral Charge Supervisors
13	June 8, 2023	17	<p>The Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED Miles Russell and John Oussoren as Voluntary Associate Ministers in Living Skies Regional Council.</u></p>	VAM Approvals