

**Living Skies Executive Minutes
May 12, 2023 via Zoom**

EXECUTIVE PRESENT	Darrell Reine (Chair), Dave Whalley, Kathleen James-Cavan, Piotr Strzelecki, Linda Gunningham, Ron Brandow, A quorum was present.
REGRETS	None
STAFF PRESENT	Shannon McCarthy (Executive Minister); Heather Dootoff (Finance Administrator), Bev Diebert (Administrative Support); Chantal Winslow (Executive Assistant & Recording Secretary), Tracy Murton (Pastoral Relations Minister);
CALL TO ORDER	Darrell called the meeting to order at 1:05. He led us in reflection & prayer.
APPROVAL OF AGENDA	We reviewed the agenda.
AUDIT APPROVAL 046-2022/2023	It was agreed by consensus: That Living Skies Regional Council agree to receive the audited report as presented.
YOUTH DELEGATE NAMES 047-2022/2023	It was agreed by consensus: That Living Skies Regional Council approve youth delegates: Meghan Drabble and Kyle Feader as members at large.
MEMBERS AT LARGE 048-2022/2023	It was agreed by consensus: That Tricia Challoner, Neil Colmin and Andrew Hecker, Linda Gunningham, George Thurlow, Ron, Brandow, Jonathan Zacharias, Leslee Whalley and Mark Pitman be named as Members at large of Living Skies Regional Council for the purpose of serving as pastoral charge supervisors.
049-2022/2023	It was agreed by consensus: That Shannon and Darrell have the power to add members at large.
LAY LEADERSHIP DELEGATES 050-2022/2023	It was agreed by consensus: That having received the required documentation and successfully completed the interview process and mandatory training, the Committee on Lay Leadership Support recommends that licences be renewed for the following Licensed Lay Worship Leaders, effective June 1, 2023 – June 30, 2026: <ul style="list-style-type: none">• <i>Meredith Chuiko</i>• <i>Velda Dahlin</i>• <i>Verna Koski</i>• <i>Jim Pulfer</i>

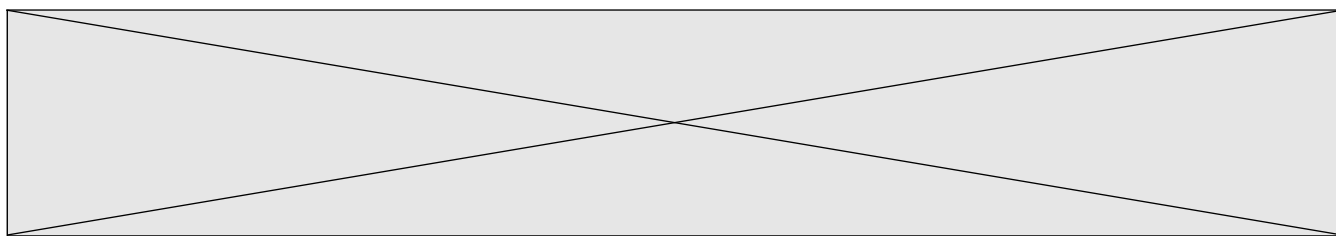
NEXT MEETING Next meeting will be in September. With the understanding that Tracy may have some business to be dealt with via email in June.

EMAIL MOTION (May 16, 2023)
051-2022/2023 It was agreed by consensus:
That Yoonjoo Shin and Allison Saraurer (affirm) and Thien Dinh (YAYA) can be members at large at the Annual Gathering.

ADJOURNMENT Darrell adjourned the meeting at 1:30 pm



Darrell Reine, Chairperson

Shannon McCarthy, Executive Minister

LIVING SKIES REGIONAL COUNCIL

Financial Statements

For the year ended December 31, 2022

Draft - Subject to Change

LIVING SKIES REGIONAL COUNCIL

Financial Statements

For the year ended December 31, 2022

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Independent Auditor's Report

To the Executive of Living Skies Regional Council

Opinion

We have audited the financial statements of Living Skies Regional Council (the "Council"), which comprise the statement of financial position as at December 31, 2022 and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Institute as at December 31, 2022 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Council in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matters

We have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of the schedule on page 15 of the Council's financial statements.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Council's financial reporting process.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants

Winnipeg, Manitoba
Date to be determined

LIVING SKIES REGIONAL COUNCIL

Statement of Financial Position

December 31	2022	2021
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Assets

Current Assets

Cash and bank	\$ 202,458	\$ 360,475
Short-term investments (Note 2)	1,674,687	1,356,115
Accounts receivable (Note 3)	5,554	1,766
Accrued Interest	20,537	3,254
Prepaid expenses	998	498
Due from related party (Note 5)	397	4,647
	1,904,631	1,726,755

Wascana Solar Co-op and Saskatchewan Environmental Society Solar Co-op investment

	9,750	9,750
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Long-term investments (Note 2)

	1,573,719	1,600,919
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Loan receivable (Note 4)

	29,500	-
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Capital assets (Note 6)

	222	840
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	\$ 3,517,822	\$ 3,338,264
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Liabilities and Net Assets

Current Liabilities

Accounts payable and accrued liabilities	\$ 16,261	\$ 27,831
Due to related party (Note 5)	13,826	3,857
	30,087	31,688

Net Assets

Unrestricted net assets	766,267	667,387
Restricted Funds	2,721,468	2,639,189
	3,487,735	3,306,576
	\$ 3,517,822	\$ 3,338,264

Approved by the Regional Council Executive:

_____ Executive Minister

_____ Chairperson

LIVING SKIES REGIONAL COUNCIL

Statement of Operations

For the year ended December 31

2022

2021

	Budget	Designated Fund	General Fund	Total	Total
Revenue					
United Church of Canada grants	\$ 631,000	\$ -	\$ 653,475	\$ 653,475	\$ 656,375
Government of Canada grants	-	-	7,992	7,992	7,962
Regional assessment	-	-	-	-	(33,402)
Event fees	-	-	1,495	1,495	1,500
Donations	-	118,688	86,034	204,722	343,199
Investment income	-	22,945	66,590	89,535	80,089
Lease and rental income	-	27,740	-	27,740	29,283
Sale of goods and services	-	95	4,190	4,285	5,226
Oil royalty	-	48,686	-	48,686	30,895
Realized gain on investments	-	1,061	-	1,061	-
Unrealized gain (loss) on investments	-	(60,492)	(23,933)	(84,425)	144,735
	631,000	158,723	795,843	954,566	1,265,862
Expenses					
Allocation and payments to programs	145,000	69,696	231,975	301,671	220,671
Amortization	-	-	618	618	1,263
Annual meeting	10,000	-	1,229	1,229	4,270
General Fund	54,600	6,748	25,431	32,179	31,655
Office and administration	26,300	-	23,534	23,534	34,511
Staffing costs	411,740	-	414,176	414,176	390,363
	647,640	76,444	696,963	773,407	682,733
Excess (deficiency) of revenue over expenses	\$ (16,640)	\$ 82,279	\$ 98,880	\$ 181,159	\$ 583,129

LIVING SKIES REGIONAL COUNCIL Statement of Changes in Net Assets

For the year ended December 31	2022			2021
	Designated Fund	General Fund	Total	Total
Net assets, beginning of year	\$ 2,639,189	\$ 667,387	\$ 3,306,576	\$ 2,723,447
Excess of revenue over expenses	82,279	98,880	181,159	583,129
Net assets, end of year	\$ 2,721,468	\$ 766,267	\$ 3,487,735	\$ 3,306,576

LIVING SKIES REGIONAL COUNCIL

Statement of Cash Flows

For the year ended December 31	2022	2021
Cash Flows from Operating Activities		
Excess of revenue over expenses	\$ 181,159	\$ 583,129
Adjustments for		
Amortization of capital assets	618	1,263
	<u>181,777</u>	584,392
Adjustments for non-cash items		
Accounts receivable	(3,788)	(4,177)
Accrued interest	(17,283)	1,775
Prepaid expenses	(500)	218
Loan receivable	(29,500)	-
Due from related parties	4,250	38,544
Accounts payable and accrued liabilities	(11,570)	2,892
Due to related parties	9,969	7,196
	<u>133,355</u>	630,840
Cash Flows from Investing Activities		
Purchase of short-term investments	(318,572)	(94,292)
Purchase of long-term investments	27,200	(484,695)
	<u>(291,372)</u>	(578,987)
Net increase (decrease) in cash and cash equivalents	(158,017)	51,853
Cash and cash equivalents, beginning of year	360,475	308,622
Cash and cash equivalents, end of year	\$ 202,458	\$ 360,475

LIVING SKIES REGIONAL COUNCIL

Notes to Financial Statements

For the year ended December 31, 2022

1. Nature of the Operations and Summary of Significant Accounting Policies

Nature of Operations

The Living Skies Regional Council (the "Council") is composed of Communities of Faith of The United Church of Canada within the Province of Saskatchewan. The Regional Council of The United Church of Canada is a decision making body responsible to serve and support Communities of Faith within its bounds and provide necessary oversight. The Council is a registered charity under the Income Tax Act. It is exempt from income taxes under section 149(1) of the Income Tax Act.

The purpose of the Council is:

- Provide support advice and services to Communities of Faith in the areas of human resources, property, archives, leadership training.
- Provide oversight of Communities of Faith and supporting them in their life and work and ensure compliance with the policies and polity of the United Church.
- To ordain and commission members of the order of ministry, recognize Designated Lay Minister, and celebrate admission and re-admissions into the order of ministry.
- To speak both pastorally and prophetically while providing education and advocacy on issues that affect the health of our communities.

Basis of Accounting

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Fund Accounting

A portion of the monies received by the Council may only be used for specific purposes and accordingly are reflected in separate funds within the accounting records. While individual bank accounts are not maintained for these restricted pools, long-term investments are apportioned to fund these. Permanent transfers are recorded as transfers in the net asset accounts.

The General Fund reports those revenues and expenses related to the operations of the Council office.

The Designated Fund reports the revenues and related expenses of externally or internally restricted programs carried on or administered by the Council and are identified in the schedule of changes in designated funds.

LIVING SKIES REGIONAL COUNCIL Notes to Financial Statements

For the year ended December 31, 2022

1. Nature of the Operations and Summary of Significant Accounting Policies (continued)

Revenue Recognition

The Council follows the restricted fund method of accounting for contributions.

Restricted contributions related to general operations are recognized as revenue of the General Fund in the year in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriate designated fund.

Unrestricted contributions are recognized as revenue in the period for which the assessment is made based on the approved budget of the Council.

Grants and Assessments - These revenues are recognized as revenue in the period for which the assessment is made based on the approved budget of the Council.

Interest - Interest revenue is recognized as income when the Council becomes entitled to such earnings.

Event fees - These revenues are recognized in the year the related event occurs.

Donations - Donation revenue is recorded when received. Donation revenue received for specific purposes is restricted and will be used at the discretion of the Council. The Council's practice is to allocate these funds as per the donor's request.

Capital Assets

Capital assets are stated at cost less accumulated amortization. Capital assets are amortized using the straight-line method over 5 years.

A full year of amortization is taken in the year after addition.

Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any Unrealized gains and losses reported in operations. All other financial instruments are reported at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items remeasured at fair value at each statement of financial position date and charged to the financial instrument for those measured at amortized cost.

LIVING SKIES REGIONAL COUNCIL

Notes to Financial Statements

For the year ended December 31, 2022

1. Nature of the Operations and Summary of Significant Accounting Policies (continued)

Post Retirement Benefit Plan

The employees of the Council participate in a defined benefit pension plan administered nationally by The United Church of Canada. Defined contribution plan accounting is applied to this multi-employer contributory defined benefit.

Contributed Services

The Council benefits greatly from the work of volunteers who contribute countless hours of service to enable the Council to fulfill its mandate. Because it is not possible to determine the fair value of these services, they are not recognized in these financial statements.

Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.

LIVING SKIES REGIONAL COUNCIL

Notes to Financial Statements

For the year ended December 31, 2022

2. Investments

	2022	2021
Conexus CU GIC, 3.00%, maturing June 27, 2023	\$ 201,037	\$ -
Conexus CU GIC, 3.00%, maturing June 27, 2023	700,930	-
Conexus CU GIC, 3.48%, maturing November 02, 2023	246,939	-
Conexus CU GIC, 3.85%, maturing November 02, 2023	352,420	-
Conexus CU GIC, 4.05%, maturing December 22, 2023	100,000	-
Conexus CU GIC, 2.00%, maturing March 18, 2024	20,629	-
Innovation GIC, 0.90%, maturing February 20, 2023	14,775	-
Innovation GIC, 2.30%, maturing March 5, 2023	58,586	57,269
Innovation GIC, 2.95%, maturing March 7, 2024	59,951	58,234
BMO mutual funds at market value	588,292	597,042
Frontier Capital mutual funds at market value	904,847	888,374
Conexus CU GIC, 0.60%, maturing April 8, 2022	-	120,000
Conexus CU GIC, 0.25%, maturing July 30, 2022	-	20,596
Conexus CU GIC, 0.25%, maturing December 4, 2022	-	150,825
Conexus CU GIC, 0.25%, maturing December 15, 2022	-	700,000
Conexus CU GIC, 0.25%, maturing December 15, 2022	-	350,000
Innovation CU GIC, 0.55%, maturing February 20, 2022	-	14,694
	3,248,406	2,957,034
Less due within one year	1,674,687	1,356,115
	\$ 1,573,719	\$ 1,600,919

3. Accounts Receivable

	2022	2021
GST receivable	\$ 2,060	\$ 997
Other receivables	3,494	769
	\$ 5,554	\$ 1,766

LIVING SKIES REGIONAL COUNCIL

Notes to Financial Statements

For the year ended December 31, 2022

4. Loan Receivable

	2022	2021
St. Martin's United Church - 5 year non-interest bearing loan due September 2027. Repayable in quarterly principle only payments of \$1,500.	\$ 29,500	\$ -

5. Related Parties

The following table summarizes the Council's related party transactions for the year:

	2022	2021
Grants from the United Church of Canada	\$ 653,475	\$ 622,973

These transactions are in the normal course of operations and are measured at the exchange value, which is the amount agreed upon by the two parties.

The amounts due (to) from related parties at year end are as follows:

	2022	2021
Due from (to) United Church of Canada	\$ (4,016)	\$ 3,054
Due to Northern Spirit Regional Council	397	1,593
Due from (to) Prairie to Pine Regional Council	(9,810)	(3,857)
Total	\$ (13,429)	\$ 790

Northern Spirit Regional Council and Prairie to Pine Regional Council are also United Church Regional Councils with similar purposes, goals and policies. These regions share employees and accounting with the Northern Spirit Regional Council.

United Church of Canada is the governing body for all Regional Councils in Canada and they provide grants and assistance to each region.

LIVING SKIES REGIONAL COUNCIL

Notes to Financial Statements

For the year ended December 31, 2022

6. Capital Assets

	2022				2021			
	Accumulated Cost	Amortization	Net Book Value		Accumulated Cost	Amortization	Net Book Value	
Office equipment	\$ 6,313	\$ 6,091	\$ 222	\$	6,313	\$ 5,473	\$ 840	\$

7. Pension Plan

Retirement benefits for employees of the Council are provided through the pension plan of The United Church of Canada (the "Plan"). The Plan is a multi-employer pension plan which provides pensions for members of the Ministry Personnel and lay employees of the Offices of the General Council, Regional Council, or Community of Faith of The United Church of Canada. The Plan is a contributory defined benefit pension plan which is financed by contributions from participating employers and employees, and by the investment earnings of the Plan. The Plan is registered under the Pension Benefits Act, (Ontario), Registration #0355230.

At the date of the last actuarial valuations and publicly available financial information, there were no unfunded liabilities related to either past service or to amendments to the Plan.

During the year, the Council made employer contributions to the plan of approximately \$22,935 (\$23,325 in 2021).

8. Financial Instruments

The Council is exposed to different types of risk in the normal course of operations. The Council's objective in risk management is to optimize the risk return trade-off, within set limits, by applying integrated risk management and control strategies, policies and procedures throughout the Council's activities.

(a) Credit Risk

Credit risk is the risk that one party to a financial instrument fails to discharge an obligation and causes financial loss to another party. Financial instruments that potentially subject the Council to significant concentrations of credit risk consist primarily of cash and bank, investments and accounts receivable. The Council is not exposed to significant credit risk as the accounts receivable have typically been paid when due, and investments are diversified.

LIVING SKIES REGIONAL COUNCIL Notes to Financial Statements

For the year ended December 31, 2022

8. Financial Instruments (continued)

(b) Market Risk

Market risk is the risk the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: interest rate risk, foreign exchange risk and other price risk.

(c) Interest Risk

Interest rate risk is the risk that the value of a financial instrument will fluctuate due to changes in market interest rates. The Council is not exposed to significant interest rate risk as its cash and cash equivalents are held in short-term investments or variable rate products.

(d) Foreign Currency Risk

The Council is not exposed to significant foreign currency risk as it does not have any financial instruments denominated in foreign currency and the number of transactions in foreign currency are minimal.

(e) Other Price Risk

Other price risk is the risk that the value of an investment will fluctuate as a result of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual investment or factors affecting similar financial instruments traded in the market. The Council limits its exposure to other price risks by investing in low risk investment vehicles.

9. Comparative Amounts

Certain of the comparative amounts have been restated to conform to the current year's presentation.

Living Skies Regional Council
Schedule of Funds
For the year ended December 31, 2022
(Unaudited)

	Opening Balance	Receipts	Expense	Internal Transfers	Closing Balance
ANCC Funds	\$ 726,352	\$ 39,017	\$ (7,850)	\$ -	\$ 757,519
MVUC (in trust for ICM)	149,339	(13,999)	(1,556)	-	133,784
MVUC (social justice)	172,700	(16,226)	(10,500)	-	145,974
IGG	96,269	-	-	-	96,269
Hugh and Selma McKay Fund	71,345	-	-	-	71,345
Regional Assessment Fund	117,050	-	(373)	-	116,677
Personnel Issues Resolution Fund	11,379	-	-	-	11,379
Cohen Fund	22,901	33	-	-	22,934
Counseling Assistance Fund	6,000	-	-	-	6,000
Interim Ministry Fund	6,000	-	-	-	6,000
Review/Hearing	20,000	-	-	-	20,000
Property Fund	11,400	-	-	-	11,400
Continuing Education Fund	28,400	-	(500)	-	27,900
Archives Fund	133,928	12,091	-	-	146,019
First Five Event Fund	3,732	-	-	-	3,732
Learning Site	10,000	-	-	-	10,000
Moats Land Fund	221,131	76,426	(43,063)	-	254,494
Funds from Conference and Presbyteries	-	-	-	(367,703)	(367,703)
Funds from Church Sales	-	-	-	(67,500)	(67,500)
LSRC Fund (SK Conf, Presbyteries and C of F) (Nov 25, 2021)	634,172	60,421	(10,852)	435,203	1,118,944
Reserve Fund	165,000	-	-	-	165,000
UCW Bursary Fund	8,483	960	(1,750)	-	7,693
Youth Ministry Fund	11,700	-	-	-	11,700
Faith Formation Generosity for Mission Fund	11,908	-	-	-	11,908
Total Funds	\$ 2,639,189	\$ 158,723	\$ (76,444)	\$ -	\$ 2,721,468

Living Skies Regional Council
Shannon McCarthy, Executive Minister
60A Athabasca St. E.,
Moose Jaw, Saskatchewan
S6H 0L2

Date to be determined

Dear Shannon McCarthy

Re: Management Letter

The objective of an audit is to obtain reasonable assurance whether the financial statements are free of any material misstatement and it is not designed to identify matters that may be of interest to management in discharging its responsibilities. Accordingly an audit would not usually identify all such matters.

During the course of our audit of the financial statements of Living Skies Regional Council for the year ended December 31, 2022, we did not encounter any significant matters that we believe should be brought to your attention.

This communication is prepared solely for the information of management and is not intended for any other purposes. We accept no responsibility to a third party who uses this communication.

We would like to express our appreciation for the cooperation and assistance which we received during the course of our audit from Heather Dootoff.

We shall be pleased to discuss with you further any matters mentioned in this report at your convenience.

Yours truly,

Chris Kauenhofen, CPA, CA
Partner through a corporation
BDO Canada LLP
Chartered Professional Accountants

LIVING SKIES REGIONAL COUNCIL

Statement of Financial Position

December 31	2022	2021
Assets		
Current Assets		
Cash and bank	\$ 202,458	\$ 360,475
Short-term investments (Note 2)	1,674,687	1,356,115
Accounts receivable (Note 3)	5,554	1,766
Accrued Interest	20,537	3,254
Prepaid expenses	998	498
Due from related party (Note 5)	397	4,647
	<u>1,904,631</u>	<u>1,726,755</u>
Wascana Solar Co-op and Saskatchewan Environmental Society Solar Co-op investment	9,750	9,750
Long-term investments (Note 2)	1,573,719	1,600,919
Loan receivable (Note 4)	29,500	-
Capital assets (Note 6)	<u>222</u>	<u>840</u>
	<u>\$ 3,517,822</u>	<u>\$ 3,338,264</u>
Liabilities and Net Assets		
Current Liabilities		
Accounts payable and accrued liabilities	\$ 16,261	\$ 27,831
Due to related party (Note 5)	13,826	3,857
	<u>30,087</u>	<u>31,688</u>
Net Assets		
Unrestricted net assets	766,267	667,387
Restricted Funds	2,721,468	2,639,189
	<u>3,487,735</u>	<u>3,306,576</u>
	<u>\$ 3,517,822</u>	<u>\$ 3,338,264</u>

Approved by the Regional Council Executive:

_____ Executive Minister

_____ Chairperson

Living Skies Regional Council
60A Athabasca St. E., Moose Jaw, SK
S6H 0L2

Date of approval: _____

BDO Canada LLP
Chartered Professional Accountants
201 Portage Avenue, 26th Floor
Winnipeg Manitoba
R3B 3K6

This representation letter is provided in connection with your audit of the financial statements of Living Skies Regional Council for the period ended December 31, 2022, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with Canadian Accounting Standards for Not-for-Profit Organizations.

We confirm that to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves:

Financial Statements

We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated February 7, 2022, for the preparation of the financial statements in accordance with Canadian Accounting Standards for Not-for-Profit Organizations; in particular, the financial statements are fairly presented in accordance therewith.

- The methods, significant assumptions, and data used in making accounting estimates and their related disclosures are appropriate to achieve recognition, measurement and/or disclosure that are reasonable in accordance with Canadian Accounting Standards for Not-for-Profit Organizations.
- Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of Canadian Accounting Standards for Not-for-Profit Organizations.
- All events subsequent to the date of the financial statements and for which Canadian Accounting Standards for Not-for-Profit Organizations require adjustment or disclosure have been adjusted or disclosed.
- The financial statements of the entity use appropriate accounting policies that have been properly disclosed and consistently applied.
- We have reviewed and approved all journal entries recommended by the practitioners during the audit. A list of the journal entries is attached to the representation letter.

Information Provided

- We have provided you with:
 - access to all information of which we are aware that is relevant to the preparation of the financial statements, such as records, documentation and other matters;
 - additional information that you have requested from us for the purpose of the audit; and
 - unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.

- We are responsible for the design, implementation and maintenance of internal controls to prevent, detect and correct fraud and error, and have communicated to you all deficiencies in internal control of which we are aware.
- All transactions have been recorded in the accounting records and are reflected in the financial statements.
- We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.
- We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.

Fraud and Error

- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- We have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the entity and involves:
 - management;
 - employees who have significant roles in internal control; or
 - others where the fraud could have a material effect on the financial statements.
- We have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators, or others.

Other Representations Where the Situation Exists

- We have informed you of all known actual or possible litigation and claims, whether or not they have been discussed with legal counsel. Since there are no actual, outstanding or possible litigation and claims, no disclosure is required in the financial statements.

Yours truly,

Signature

Position

Signature

Position