

**Living Skies Regional Council
Pastoral Relations Commission Motions
April 1 – June 30, 2023**

	Meeting Date	Page	Motion	Re:
#1	April 6, 2023	8	Added to the agenda as #4 under New Business was Intentional Interim Ministry exit interview, as well as #5 Regina Native Outreach Ministry. The Pastoral Relations Commission of Living Skies Regional Council <u>APPROVED the agenda as amended.</u>	Agenda: April 6/23
#2	April 6, 2023	8	The Pastoral Relations Commission of Living Skies Regional Council <u>ADOPTED the minutes of March 2, 2023 as presented.</u>	Minutes – March 2/23
#3	April 6, 2023	8	After a couple of corrections for clarification were made, the Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED the Pulpit Supply Policy as amended.</u>	Pulpit Supply Policy
#4	April 6, 2023	8	The Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED the request of Allan Gairns, for change in pastoral relationship, effective September 1, 2023, for the purposes of retirement.</u>	Change of Pastoral Relationship for Allan Gairns
#5	April 6, 2023	9	The Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED Deborah Springer as Pastoral Charge Supervisor at Eatonia-Mantario Pastoral Charge (PC), Dave Whalley as Pastoral Charge Supervisor at Battleford PC and Speers PC and Marg McCallum as Pastoral Charge Supervisor at Preeceville-Sturgis PC.</u>	Pastoral Charge Supervisors:
#6	April 6, 2023	9	The Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED Beth Johnston as Liaison at Tisdale Pastoral Charge.</u>	Liaisons:
#7	April 6, 2023		No motion / misnumbered	
#8	April 6, 2023	9	The Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED Sandra Beardsall, Laura Fouhse, Vicki Obedkoff, Louise Robson, George Ward, Gayle Wensley and Karen Kuzek (effective July 1, 2023) as VAMs in Living Skies Regional Council.</u>	VAM Approvals
1	May 4, 2023	10	Added to the agenda as Business Arising was #4 Saskatoon: McClure United Church Job Description and #5 Completed Record of Call or Appointment for Joan Brown/Mount Royal Emmanuel United Church. The Commission also agreed to deal with #4 under New Business before Correspondence. The Pastoral Relations Commission of Living Skies Regional Council <u>APPROVED the agenda as amended.</u>	Agenda: May 4/23
2	May 4, 2023	10	The Pastoral Relations Commission of Living Skies Regional Council <u>ADOPTED the minutes of April 6, 2023 as presented.</u>	Minutes: April 6, 2023

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3	May 4, 2023	10	<p>Having received from Regina Native Outreach Ministry a request for a change in terms to the Call of Deb Anderson-Pratt, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada <u>APPROVE the CHANGE OF TERMS to the CALL of DEB ANDERSON-PRATT</u> (Ordained) to a part-time position (32 hours per week) at Regina Native Outreach Ministry, beginning May 1, 2023 with the following terms:</p> <p>* Salary: Category C-COL 3= \$61,217 prorated for 32 hours = \$48,973.60 (annual salary); <u>without manse</u>;</p> <p>* Continuing Education and Learning Resources amount: \$1,234.40 (pro-rated for 32 hours);</p> <p>5. Basic telephone expense (excluding personal long-distance calls) at \$1,500 annually;</p> <p>8. Adequate administrative assistance defined as: <i>none</i>;</p> <p>10. Regina Native Outreach Ministry agrees to provide remuneration through the Pastoral Charge Payroll Service (ADP) T546;</p> <p>Other / Additional terms: none</p> <p>Plus usual standard terms <u>APPROVED</u></p>	<p>Ratification of Email vote – April 20, 2023</p> <p>1 motion</p> <p>Change in terms for the call of Deb Anderson-Pratt and Regina Native Outreach Ministry</p>
4.	May 4, 2023	11	<p>Having received an updated version of the job description from McClure United Church, the Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED the job description for Saskatoon: McClure United Church, pending the inclusion of the DLM category (under Required Knowledge, Skills, and Abilities).</u></p>	<p>Saskatoon: McClure United Church Job Description -</p>
5.	May 4, 2023	11	<p>Having received from Saskatoon: Mount Royal Emmanuel Pastoral Charge a request for a two (2) month extension to the current appointment, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada <u>APPROVED the EXTENSION to the APPOINTMENT of JOAN BROWN</u> (Diaconal – Retired) to a half-time position (20 hours per week) at Saskatoon: Mount Royal Emmanuel Pastoral Charge, from July 1, 2023 to August 31, 2023 using the current terms:</p> <p>* Salary: Category F-COL 3= \$66,631 plus and addition amount of \$1,075.40 = \$67,706.40 prorated for 20 hours = \$33,853.20 (annual salary); <u>without manse</u>;</p> <p>* Continuing Education and Learning Resources amount: \$771.50 prorated for two (2) months;</p> <p>5. Basic telephone expense (excluding personal long-distance calls) at \$31 per month;</p> <p>8. Adequate administrative assistance defined as: <i>none</i>;</p> <p>10. Saskatoon: Mount Royal Emmanuel Pastoral Charge agrees to provide remuneration through the Pastoral Charge Payroll Service (ADP) SARD;</p> <p>Other / Additional terms:</p> <p>Plus usual standard terms</p>	<p>Request for extension to the appointment of Joan Brown / Saskatoon: Mount Royal Emmanuel PC</p>

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6.	May 4, 2023	11	The Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED the request of Cameron (Cam) Fraser, for change in pastoral relationship, effective July 28, 2023.</u>	Request for change of p r – Cam Fraser
7.	May 4, 2023	11	Having received from Regina: Knox-Met United Church, the minutes from the meeting on April 27, 2023 requesting a change of Terms for Cam Fraser, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada <u>APPROVED the CHANGE of TERMS for CAMERON (Cam) FRASER at Regina: Knox-Met United Church,</u> with those terms being: a) That the Minister’s final church service be June 25, 2023; b) That the Minister’s final day in the church office be June 30,2023; c) That, during the period May 1-June 30, 2023 inclusive, the Minister be authorized to dedicate up to 20 hours/week to duties associated with his new General Council (GC) role with the costs (salary and benefits) associated with same to be charged back to the GC at the end of each pay period. During this time, the Minister will continue to ensure attention to the following responsibilities at KMUC: <u>Weekly Priority #1</u> (8 hours/week): Prepare and present weekly Sunday morning services and special services (as needed); <u>Ongoing Priorities</u> (with remaining time/week): Support to the Children and Youth Coordinator and Communications Staff in preparing for the transition; Be available to provide Pastoral Care support around the preparation for congregational transition and continue to support the Pastoral Care Team with palliative care or ICU visits; Support the Board and to a lesser extent Ministries/Committees in preparing for transition as needed; d) That the Minister’s pastoral relationship with KMUC conclude July 28, 2023 following the completion of his unused vacation and study leave entitlements.	Change of Terms for – Cameron (Cam) Fraser
8.	May 4, 2023	12	Having received from Four Town Pastoral Charge, a COMPLETED Record of Call or Appointment form, four 5-year financial viability forms, Four Town PC 2022 Annual Report and the minutes of the meeting held on April 16, 2023, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada <u>APPROVED the PROVISIONAL CALL of SARAH GILES</u> (Candidate) to a half-time position (20 hours per week) at Four Town Pastoral Charge , effective June 1, 2023 with the following terms: * Salary: Category A, CoL 1: \$51,223; pro-rated for 20 hours per week = \$25,616.50; without manse * Continuing Education and Learning Resources amount: \$771.50, 5. Basic telephone expenses (excluding personal long-distance calls): \$900; 8. Adequate administrative assistance defined as: 15 hours per week;	COMPLETED Record of Provisional Call or Appointment form for Sarah Giles / Four Town Pastoral Charge

			<p>10. Four Town Pastoral Charge agrees to provide remuneration through the Pastoral Charge Payroll Service (ADP) SBOR; Other / Additional terms: none Plus usual standard terms</p>	<p>COMPLETED Record of Provisional Call for Sarah Giles / Four Town PC</p>
9.	May 4, 2023	12	<p>Having received from Strasbourg Pastoral Charge, a COMPLETED Record of Call or Appointment form, the 5-year financial viability form, and the minutes from the meeting held on April 16, 2023, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada APPROVED the RENEWAL APPOINTMENT of JOHN SELLWOOD (Designated Lay Minister – Retired) to a half-time position (20 hours per week) at Strasbourg Pastoral Charge, effective from July 1, 2023 to June 30, 2025 with the following terms: * Salary: Category F COL 1: \$58,672; pro-rated for 20 hours per week = \$29,336.00 plus \$1,774= \$31,110; <u>without manse</u> * Continuing Education and Learning Resources amount: prorated to \$771.50 5. Basic telephone expenses (excluding personal long-distance calls): \$840; 8. Adequate administrative assistance defined as: volunteer help when ever needed; 10. Strasbourg Pastoral Charge agrees to provide remuneration through the Pastoral Charge Payroll Service (ADP) SAZJ; Other / Additional term: none Plus usual standard terms</p>	<p>COMPLETED Record of Call or Appointment form for John Sellwood / Strasbourg Pastoral Charge</p>
10	May 4, 2023	13	<p>Having received from Crossroads United Pastoral Charge, a COMPLETED Record of Call or Appointment form, the 5-year financial viability form and the minutes of the meeting on February 12, 2023, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada APPROVED the RENEWAL of the APPOINTMENT of ROY BORTOLOTTI (Designated Lay Minister) to a full-time position (40 hours per week) at Crossroads United Pastoral Charge, effective from July 1, 2023 to June 30, 2028 with the following terms: * Salary: Category C COL 2: \$56,219; <u>without manse</u>; * Continuing Education and Learning Resources amount: \$1,543; 5. Basic telephone expenses (excluding personal long-distance calls): \$1,200; 8. Adequate administrative assistance defined as: 8 hours/week; 10. Crossroads United Pastoral Charge agrees to provide remuneration through the Pastoral Charge Payroll Service (ADP) SAPH; Other / Additional Terms: none</p>	<p>COMPLETED Record of Call or Appointment form for Roy Bortolotto / Crossroads United Pastoral Charge</p>

			Plus usual standard terms	
11.	May 4, 2023	13	<p>Having received from Turtle River Parish a COMPLETED Record of Call or Appointment form, the 5-year financial viability form, with supporting financial statements, the Position Profile and Terms and the minutes of the meeting on March 8, 2023, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada <u>APPROVED the CHANGE IN TERMS of the CALL of KUN KIM</u> (Ordained) to a half-time position (20 hours per week) at Turtle River Parish, effective July 1, 2023 with the following terms:</p> <ul style="list-style-type: none"> * Salary: Category F COL 1: \$49,133; pro-rated for 20 hours per week = \$24,566.50, <u>plus manse</u>; * Continuing Education and Learning Resources amount: \$771.50; 5. Basic telephone expenses (excluding personal long-distance calls): \$1,568.09; 8. Adequate administrative assistance defined as: Administrative Assistant; 10. Turtle River Parish agrees to provide remuneration through the Pastoral Charge Payroll Service (ADP) SAQP; <p>Other /Additional terms: none Plus usual standard terms</p>	COMPLETED Record of Call or Appointment form for Kun Kim / Turtle River Parish
12.	May 4, 2023	13	<p>Having received from Watrous Young Pastoral Charge a COMPLETED Record of Call or Appointment form, and the minutes of the meeting on May 1, 2023, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada <u>APPROVED the CALL of JOAN KESSLER</u> (Ordained) to a full-time position (40 hours per week) at Watrous Young Pastoral Charge, effective August 15, 2023 with the following terms:</p> <ul style="list-style-type: none"> * Salary: Category D: \$45,524; <u>with manse</u> * Continuing Education and Learning Resources amount: \$1,543, 5. Basic telephone expenses (excluding personal long-distance calls): \$600 (\$50 per month); 8. Adequate administrative assistance defined as: paid; 10. Watrous Young Pastoral Charge agrees to provide remuneration through the Pastoral Charge Payroll Service (ADP) SB1S; <p>Other / Additional terms: none Plus usual standard terms</p>	COMPLETED Record of Call or Appointment form for Joan Kessler / Watrous Young Pastoral Charge
13.	May 4, 2023	14	<p><u>The Pastoral Relations Commission agreed to grant Deborah Ferber licence to administer the sacraments for the duration of her Supervised Ministry Education appointment at Luther Village in Saskatoon.</u></p>	Request to administer the Sacraments – Deborah Ferber
14.	May 4, 2023	14	<p>The Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED Jackie Van't Voort as Pastoral Charge Supervisor at Gainsborough-Carievale Pastoral Charge and</u></p>	Pastoral Charge Supervisor Appointments

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			<u>Jim Balfour as Pastoral Charge Supervisor at Regina: Knox-Met United Church.</u>	
15.	May 4, 2023	14	The Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED Darrell Reine as Liaison at Regina: Broadway United Church.</u>	Liaison Appointment
16	May 4, 2023	14	The Pastoral Relations Commission of the Living Skies Regional Council <u>APPROVED Helen Smith-McIntyre and Daryl Woods as Voluntary Associate Ministers in Living Skies Regional Council.</u>	VAM Approval
1	June 8, 2023	15	Two items were added under Correspondence; #5 was a request from Battleford United Church and #6 was Preeceville-Sturgis / Rev. David Mugadzi. The Pastoral Relations Commission of Living Skies Regional Council <u>APPROVED the agenda as amended.</u>	Agenda: June 8/23
2	June 8, 2023	15	In Business Arising #5, in Motion #5, the salary should have read: \$66,631 plus an additional amount of... The Pastoral Relations Commission of Living Skies Regional Council <u>ADOPTED the minutes of May 4, 2023 as corrected.</u>	Minutes: May 4, 2023
3	June 8, 2023	15	Having received from Gull Lake: Knox Pastoral Charge, a COMPLETED Record of Call or Appointment form, the 5-year financial viability form and the minutes of the meeting held on February 12, 2023, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada <u>APPROVE the RENEWAL APPOINTMENT of KENNETH (Ken) SCHRAG</u> (Ordained - Retired) to a half-time position (20 hours per week) at Gull Lake: Knox Pastoral Charge , effective from July 1, 2023 to June 30, 2025 with the following terms: * Salary: Category F CoL 1: \$60255; prorated for 20 hours per week= \$30,127.50 plus \$12,000 for a total of \$42,127.50; without manse * Continuing Education and Learning Resources amount: \$771.50 5. Basic telephone expenses (excluding personal long-distance calls): \$480; 8. Adequate administrative assistance defined as: volunteer is required; 10. Gull Lake: Knox Pastoral Charge agrees to provide remuneration through the Pastoral Charge Payroll Service (ADP) SAZQ; Other / Additional term: 5th Sundays day off Plus usual standard terms	Ratification of Email vote – May 15/17, 2023 – 1 motion: COMPLETED Record of Call or Appointment form for Kenneth Schrag / Gull Lake: Knox Pastoral Charge APPROVED
4	June 8, 2023	15	That the Pastoral Relations Commission of Living Skies Regional Council approve the revised Community of Faith	Ratification of Email poll – May 16/17, 2023 – 1

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			Ministry Position description from Saskatoon: McClure United Church.	motion: APPROVED
5	June 8, 2023	15	That the Pastoral Relations Commission of Living Skies Regional Council approve the request of James (Jim) Wolff for a change in pastoral relationship for the purpose of retirement, effective June 30, 2023.	Ratification of Email vote – May 24/25, 2023 – 1 motion: APPROVED
6	June 8, 2023	16	The Pastoral Relations Commission of the Living Skies Regional Council APPROVED the Community of Faith Profile from Saskatoon: Mount Royal Emmanuel.	CoF Profile for Saskatoon: Mount Royal Emmanuel -
7	June 8, 2023	16	Having received from the South Saskatchewan Hospital Chaplaincy a COMPELETED Record of Call or Appointment form and the minutes from the meeting held on May 12, 2023, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada APPROVED the RENEWAL APPOINTMENT of LORNA KING (Designated Lay Minister - Retired) to a half-time position (20 hours per week) at South Saskatchewan Hospital Chaplaincy , effective from September 17, 2022 to June 30, 2024 with the following terms: * Salary: Category DLM Cat F, CoL 3: \$65,047; pro-rated for 20 hours per week = \$32,523.50 plus \$846= \$33,369.50; <u>without manse</u> ; * Continuing Education and Learning Resources amount: \$771.50; 5. Basic telephone expenses (excluding personal long-distance calls): paid; 8. Adequate administrative assistance defined as: none; 10. South Saskatchewan Hospital Chaplaincy agrees to provide remuneration through the Pastoral Charge Payroll Service (ADP) SAUR; Other / Additional Terms: mileage paid at \$0.41 per kilometer (or UC rate if higher), CASC Membership and Insurance paid by SSHC, Cellular telephone provided and paid for by SSHC (amount indicated above). Plus usual standard terms.	COMPLETED Record of Call or Appointment form for Lorna King / South Sask Hospital Chaplaincy
8	June 8, 2023	16	Having received from Lanigan Pastoral Charge, a COMPLETED Record of Call or Appointment form, the minutes of the meeting on May 29, 2023, the Pastoral Relations Commission of Living Skies Regional Council of The United Church of Canada APPROVED the APPOINTMENT of PRINCE NKHOWSE (Ordained - Admittand) to a full-time position (40 hours per week) at Lanigan Pastoral Charge , effective from August 1, 2023 to July 31, 2026 with the following terms: * Salary: Category D: \$45,524.00; <u>with manse</u> ; * Continuing Education and Learning Resources amount: \$1,543;	COMPLETED Record of Call or Appointment form for Prince Nkhowse / Lanigan Pastoral Charge

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			<p>5. Basic telephone expenses (excluding personal long-distance calls): \$600;</p> <p>8. Adequate administrative assistance defined as: volunteer bulletins, power point, others as needed;</p> <p>10. Lanigan Pastoral Charge agrees to provide remuneration through the Pastoral Charge Payroll Service (ADP) SAV3;</p> <p>Other / Additional Terms: December 26 until January 2nd as an extra week of holidays. Every 5th Sunday off, insurance coverage for personal contents.</p> <p>Plus usual standard terms</p>	
9	June 8, 2023	17	<p>The Pastoral Relations Commission of the Living Skies Regional Council RECEIVED from Regina: Wesley United Church the Intentional Interim Ministry Final Report, contained in their 2023 Annual Report.</p>	Regina: Wesley UC IIM Final Report / Living Faith story
10	June 8, 2023	17	<p>The Pastoral Relations Commission of the Living Skies Regional Council APPROVED the request from Battleford United Church to dissolve the Collaborative Ministry Agreement with Speers United Church.</p>	Request from Battleford United Church -
11	June 8, 2023	17	<p>The Pastoral Relations Commission of the Living Skies Regional Council reaffirmed its APPROVAL of the appointment of David Mugadzi to Preeceville Sturgis Pastoral Charge for the dates June 1, 2023 to May 31, 2026.</p>	Preeceville-Sturgis PC / Rev. David Mugadzi –
12	June 8, 2023	17	<p>The Pastoral Relations Commission of the Living Skies Regional Council APPROVED as Pastoral Charge Supervisors: Gayle Wensley at Asquith-Perdue PC; Jan Coffey-Olson at Coteau Hills PC; Elaine Little at Maple Creek PC; Jim Tenford at Regina: Wesley UC; Piotr Strzelecki at Rosetown PC; Jordan Cantwell at St. Paul's International PC; Beth Johnston at Tisdale PC and John Sellwood at Wolseley PC.</p>	Pastoral Charge Supervisors
13	June 8, 2023	17	<p>The Pastoral Relations Commission of the Living Skies Regional Council APPROVED Miles Russell and John Oussoren as Voluntary Associate Ministers in Living Skies Regional Council.</p>	VAM Approvals