



## Living Skies Regional Council The United Church of Canada

Office phone: 306-704-0181  
www.livingskiesrc.ca

## UCC Living Skies Archives

livingskiesarchives@united-church.ca  
www.livingskiesrc.ca/resources/archives/

### Requesting Information from Registers and Rolls in the Archives

Congregations or individuals may request a search for specific information (e.g. memberships, baptisms, marriages, burials) from archived materials at any time. **Please send your request in writing to the Living Skies Region Archives office, in Regina.**

Email Address: livingskiesarchives@united-church.ca

Mailing Address: Living Skies Regional Council Archives, The United Church of Canada  
Living Skies Regional Council Office,  
60A Athabasca St. E., Moose Jaw, SK S6H 0L2

### ***Requesting baptism, marriage or burial records***

If you are looking for a baptism, marriage or burial, please be sure to provide **your name** and **contact information** (e-mail, mailing address, or phone number), as well as:

1. The **full first and last name** of the individual(s) in the record – name at birth, for marriages and baptisms.
2. The **location** (e.g. city or town) where the baptism, marriage or burial took place.
3. The **name of the church** or **other site** (e.g. town hall) in that location where the ceremony took place.
4. The **date** of the baptism, marriage or burial – approximate year, if necessary.
5. Your **relationship to the individual(s)** in question (e.g. great-grandchild, aunt, sibling).
6. The **purpose** of your inquiry (e.g. family history, passport, research for a book).

Please note that requests for baptism, marriage and burial information and certified transcripts generally take at least 2 to 3 weeks to be completed.

### ***About the registers***

- Church registers record *events* (e.g. baptisms), in order of date. The records are not indexed by person, so **we cannot conduct speculative searches based on names alone**.
- Many registers are tied to specific churches, especially in larger centres – cities like Moose Jaw, Regina and Saskatoon have far too many registers to allow us to effectively search each one, so please try to figure out what church was affiliated with the event.
- If you are not sure of the precise church but you know the name of the minister who performed the ceremony, we may still be able to identify the register that was used.

### ***Personal information and church registers***

Not all records are open to the public. In keeping with privacy policies and legislation, access is limited for certain archival records – this includes most baptism, marriage and burial registers created from 1923 onwards.