



## **The United Church of Canada Position Description: Fund and Partnership Developer**

### **Purpose**

The Edge/Living Skies Regional Council Fund & Partnership Developer will build an increasingly collaborative network of church and non-church stakeholders to support community ministries throughout the Living Skies Regional Council. This position is to explore the opportunities in the connection between the community ministries, communities of faith, and the wider ecosystem throughout Saskatchewan.

### **Context**

The General Council Offices, as part of the wider church, are called to serve God's mission in Jesus Christ, empowered by the Spirit, for a world of justice, peace, reconciliation and the integrity of creation. The General Council Offices support the mission and ministry of the congregations, presbyteries, mission units and Conferences and are the national expression of The United Church of Canada, working ecumenically and in global partnership, faithfully, collaboratively, and effectively.

The Church in Mission Unit is one of the programmatic units of the General Council Office. The unit provides support and leadership to The United Church of Canada to participate in God's mission of justice, peace and transformation in the world, through its various ministries and partners in their contextual response to God's invitation of partnership. The EDGE: Network for Ministry Development is one of five clusters in the Church in Mission Unit.

EDGE is mandated to focus resources on ministry renewal and new ministry development. They use a networking strategy to connect ministries and leaders engaging the emerging church. They are intended to be a pilot of entrepreneurial and adaptive/responsive organizational model, with a mandate to move towards self-sustaining funding.

Living Skies Regional Council is the regional part of the wider church within Saskatchewan. Among many other things, it supports the community ministries in their ministry to the wider community and the groups they serve. Living Skies Regional Council is committed to collaborative practices and faith formation throughout the region. Here's a list of the ministries included in the scope of this contract: <https://livingskiesrc.ca/programs/community-ministries/>

### **Structure and Reporting Relationships**

This position reports to the Executive Director, EDGE: Network for Ministry Development. There is additional accountability to Living Skies Regional Council in terms of bimonthly reporting and communication.

This role will be supported through a coaching relationship with [1JustCity](#) and their staff complement.

### **Specific Outcomes and/or Key Position Functions:**

1. Storytelling
  - Getting to know the various community ministries and organizations so that they understand who the organizations are, what their current capacities and needs are, and what needs to be communicated to build partnerships and funding potential.
  - Supporting the organizations/ ministries in telling their story and improving their public communication.
  - Finding places and ways of telling their stories that are engaging and begin new relationships.
2. Writing
  - Support the ministries in developing stories or descriptions that can be used in many ways, especially when applying for grants or meeting potential partners

- Help develop an organizational story that is accessible and appealing to secular funders, not removing the faith element but rather adjusting language and cultural assumptions so that those outside the church can relate to, understand, and support the ministries.
3. Grant writing
- Researching and raising awareness of appropriate grants ministries could apply for individually or as a group
  - Write, support, and edit grant application processes with the ministries, and support and mentor ministries in doing this as much as possible.

**Qualifications/Education/Competencies/Experience**

- Communications background and/ or education, particularly clear writing for various audiences, especially online; teaching others storytelling writings basics; experience with social media and ability to help others assess and improve their online presence and content.
- Grant writing. Experience mentoring others in grant writing would be an asset.
- Fundraising experience an asset
- Understanding of church culture would be an asset.
- Experience (paid or volunteer) with small, not for profit, community-based organizations or ministries would be an asset.

**Compensation**

11 month contract Jan – Nov 2022 (48 weeks)

Half-time (20 hours/week) \$25/hour

Approximately \$24,000 plus benefits = approximately \$28,000

**Application**

Please submit a cover letter and resume to EDGE at [edge@united-church.ca](mailto:edge@united-church.ca) by December 3<sup>rd</sup>, 2021.