

**Living Skies Property Commission
September 3 & 4, 2019**

Present	Annette Taylor, Daryl Woods, Jim Pulfer, Bev Kostichuk, Jim MacNaughton
Regrets	George Thurlow
Staff Present	Shannon McCarthy
Call to order	Annette called the meeting to order at 10:00 a.m.
Check-in & Worship	We checked in and Annette shared a reflection and prayer from “The Circle of Life” written by Joyce Rupp & Macrina Wiederkehr.
Agenda	We reviewed the agenda.
Appoint Secretary 008-2019/2020	It was agreed that Shannon would be secretary for this meeting
Previous Minutes 009-2019/2020	It was agreed by consensus: That we approve minutes for May 30, 2019 and June 21, 2019.
PROPERTY TABLE	We reviewed the property table and made changes as necessary. Action Item: Shannon will contact Kris Tavella regarding the GPS map of property values.
Coronach 010-2019/2020	It was agreed by consensus That the Living Skies Property Commission give permission to the Trustees of Coronach United Church to put the manse located at 142 3rd St. West, Coronach, Saskatchewan; legal description lots six (6) & seven (7) in block 15 plan no E.X. 111 in Coronach, Saskatchewan out to tender with written bids accepted above \$10,000.
Lone Rock	We are referring this to the Committee on Community of Faith Support.
Third Avenue, Saskatoon	We discussed the situation at Third Avenue UC. There are still many unknowns. They ceased worshiping in June of 2018 and we don’t believe any of the closure pieces happened. Shannon contacted the General Council Lawyers to see if they know where things are at. Shannon reported back that the lawyers aren’t aware of any legal proceedings at this point in time. Action item: Annette will contact Sharon Ferguson-Hood & Kathleen James-Cavan from the former River Bend Presbytery and Kenneth Holmes as a

	trustee of 3 rd Ave to get more information and we will give the Executive a heads up that we may need a Commission to deal with this.
St. Thomas-Wesley, Saskatoon.	<p>Helen Smith-McIntyre, Vicki Obedkoff, and Terry Stannard joined us from St. Thomas-Wesley United Church to discuss their request for an exception to the regional council's policy on the distribution of assets from sale of property.</p> <p>We will make a decision on their request tomorrow.</p>
Property Fund 11-2019/2020	<p>It was agreed by consensus That Living Skies Property Commission request \$10,000 of the Living Skies Executive to begin a property fund to help maintain properties.</p> <p>Action Item: Annette will send this request to the Executive.</p>
Cemeteries	<p>Bev will compile the two cemetery documents and look at the files from Bev Diebert.</p> <p>That we will ask George to do further investigation on the cemeteries, so we know who is or isn't maintaining them and the closest RM or congregation.</p>
Committee to Support Communities of Faith	<p>Bill Pollock & Tracy Murton joined us to discuss the roles of the on Community of Faith Support and the Property Commission.</p> <p>We discussed what roles each of the committees take as congregations contemplate closing.</p> <p>We agreed that the Property Commission will assist congregations in the sale of property, disbursement of all assets upon closing and formal disbanding. The Committee to Support Communities of Faith will deal with congregations as they look at viability and closure and pass them on to the Property Commission once they decide to close, amalgamate, or sell property.</p> <p>Action item: We will ask the Executive to clarify our responsibilities with regard to closures, amalgamations, disbanding and the final motions for such.</p>
Abandoned Properties	<p>We will deal with abandoned properties as they arise or we become aware of them.</p> <p>Action item: Shannon will see if Bev Diebert has a list from Bill Doyle about abandoned properties.</p>
Storage of Documents	We will store congregation property files electronically in Dropbox with an individual folder for the ones in process, Bev will begin setting these up this

	<p>fall.</p> <p>Bev will work on a consistent naming format for the files so they are easier to reference.</p>
Signing Authority	<p>It was noted that currently the only person with Land Titles signing authority is Shannon.</p> <p>Action item: We need to ask the Executive to give signing authority for Land Titles to Executive Minister, Shannon McCarthy; Chair of the Property Commission, Annette Taylor; Chair of the Executive, Tricia Gerhard.</p>
Closing	We adjourned for the evening
Wednesday opening	Annette led us in a morning prayer.
St. Thomas-Wesley 12-2019/2020	<p>We discussed the request from St. Thomas-Wesley regarding the disbursement of assets from the sale of their church.</p> <p>It was agreed by consensus: That Living Skies Regional Council Property Commission approve the disbursal of assets (\$635,000 less closing costs) from the sale of St. Thomas-Wesley according to policy as laid out in the “Property Policy and Processes” document.</p> <p>Action item: Annette follow up and ask for verification of title transfer and disbursal of assets.</p> <p>In communication of this decision we recommend St. Thomas-Wesley seek grants from the UCC Foundation, EDGE, Indigenous Ministry Circle, the Regional Council and Saskatoon Foundation in order to continue their ministry.</p>
Property Valuations	<p>Jim P. gave a presentation on property valuation.</p> <p>See Appendix A.</p>
Mullingar 013-2019/2020	<p>We agreed by consensus That Jim Pulfer would continue to negotiate about the price of the lot in Mullingar. He will keep us informed as the process moves forward.</p>
Mossbank United Church 014-2019/2020	<p>It was agreed by consensus: That the LS Property Commission agree to the request from the Trustees of Mossbank United Church for the sale of Mossbank United Church, legal description lot 16 block 8 plan AG895 (114 4th Avenue W, Mossbank, SK) to</p>

	<p>the Town of Mossbank for the price of one (1) dollar with the Town of Mossbank assuming the costs of the transfer.</p> <p>Action Item: Annette will contact Mossbank UC and get a corrected appendix A.</p>
ISC account	George sent information regarding having a Full Account with Information Services Corporation. We will discuss this at another meeting when George can attend.
Property Handbook	We agreed to look through the handbook and look for areas that need to be clarified or amended. We also discussed creating a checklist for congregations to help with closing.
Next Meeting	We tentatively scheduled our next meeting for October 24 at 9:30 via zoom. Jim will open our meeting with a prayer or reading.
Adjournment	We completed our agenda, so Annette adjourned the meeting.